

Appendix A

Schedule of Draft Fees and Charges 2024/25

This document includes fees and charges that have been proposed for 2024/25 and in some cases 2025/26 for services which need to facilitate advance bookings.

The proposed fees and charges are presented by directorate for the purposes of this report.

There are increases that broadly follow the 4% increase set out in the budget report in November with some small deviation either in % or absolute amount being allowed for in this. For example, where the fee or charge is only a few pence, a small change appears as a larger % increase.

Notable exceptions (marked ) are explained in Appendix B.

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**DIRECTORATE: ENVIRONMENT AND COMMUNITIES
DEPARTMENT: CLEANER, GREENER AND CULTURAL SERVICES**

SERVICE: STREET CLEANSING (20% Discount Applied for Charities)

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
HOUSEHOLD BULKY COLLECTIONS - VAT Zero rated			
Up to 10 items of unwanted household furniture, electrical items/appliances or similar items	39.20	40.75	4.0%
REMOVAL FROM GULLIES			
Standard Charge	91.30	94.95	4.0%
Pensioners and registered Disabled (10% Of Standard charge)	9.20	9.55	3.8%
OTHER REMOVALS FROM THE HIGHWAY			
Shopping Trolleys - Removal, transport and administration	66.45	69.10	4.0%
Removal of Estate Agent Boards (per board)	187.75	195.25	4.0%
Removal of Small Items from the Highway - Standard Charge	84.45	87.85	4.0%
Removal of Small Items from the Highway - Storage per day	11.25	11.70	4.0%
Removal of debris after a motor incident (minor accident)	Actual Cost	Actual Cost	N/A
Removal of debris after a motor incident (major accident)	Actual Cost	Actual Cost	N/A
Removal of Builders waste or other fly tipped items on the Highway	Actual Cost	Actual Cost	N/A
Removal of damaged items/debris as a result of extreme weather events	Actual Cost	Actual Cost	N/A
Removal of abandoned vehicles from land other than the public highway or Council land			
- Inspection/Admin Fee	120.45	125.25	4.0%
- Removal/Admin Fee	180.70	187.95	4.0%
PRIVATE SERVICES – Additional Street Cleansing or Graffiti Removal			
Up to 1 hour	71.40	74.25	4.0%
Up to 2 hours	117.60	122.30	4.0%
Up to 3 hours	169.90	176.70	4.0%
Up to 4 hours	219.40	228.20	4.0%
Up to 5 hours	285.10	296.50	4.0%
Up to 6 hours	334.60	348.00	4.0%
Up to 7 hours	384.10	399.45	4.0%
Up to 8 hours	444.60	462.40	4.0%

SERVICE: STREET ENFORCEMENT

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
DISTRIBUTION OF FREE LITERATURE LICENCES (Zero VAT)			
Standard Application Fee for each Site for 1 Distributor (A Site is a Street) for up to 1 Month	229.05	238.20	4.0%
Short Notice Application Fee for each Site for 1 Distributor (A Site is a Street) for up to 1 Month	276.90	288.00	4.0%
Additional Fee for applications over 1 Month (£ per month)	12.30	12.80	4.1%
Each Additional Distributor at each Site	32.40	33.70	4.0%
Administration charge for alterations to licenses which have already been issued (including the replacement of licenses and or distributors permit IDs.	49.15	51.10	4.0%
Newspaper distributors outside underground stations only - placement of paper distribution containers to be used only during licence operational period in partnership with a distributor. (£ per month)	11.45	11.90	3.9%

SERVICE: COMMERCIAL WASTE (20% Discount Applied for Charities) ♦

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
BAGGED WASTE & RECYCLING			
General Waste Sacks - cost per sack	2.15	2.15	0.0%
Recycling Sacks - cost per sack	1.25	1.25	0.0%
Bag delivery courier fee		13.00	New Charge
WHEELIE BIN WASTE & RECYCLING			
23 Ltr Caddy - Food Waste - cost per empty	1.25	1.25	0.0%
120/140 Ltr Wheelie Bins - Food Waste - cost per empty	5.70	5.70	0.0%
Waste collection charge 240 L General	7.15	7.15	0.0%
Waste collection charge 240 L Recycling	2.80	2.80	0.0%
360 Ltr Wheelie Bins - General Waste - cost per empty	8.70	8.70	0.0%
360 Ltr Wheelie Bins - Recycling - cost per empty	3.95	3.95	0.0%
660 Ltr Wheelie Bins - General Waste - cost per empty	12.05	12.05	0.0%
660 Ltr Wheelie Bins - Recycling - cost per empty	8.75	8.75	0.0%
PALADINS / CHAMBERLAINS			
940 Ltr Paladins & Chamberlains - General Waste Only	15.90	15.90	0.0%
EURO BIN WASTE & RECYCLING			
1100 Ltr Euro Bins - General Waste - cost per empty	17.35	17.35	0.0%
1100 Ltr Euro Bins - Compacted Waste - cost per empty	45.45	45.45	0.0%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
1100 Ltr Euro Bins - Recycling - cost per empty	12.35	12.35	0.0%
OFFICE RECYCLING BOX (takes one recycling sack)			
Large cardboard bale	5.35	5.35	0.0%
Cardboard units	1.35	1.35	0.0%
DOMESTIC BIN HIRE			
240 Ltr Euro Bins - Domestic Bin Hire - cost per bin per week	2.40	2.70	12.5%
360 Ltr Euro Bins - Domestic Bin Hire - cost per bin per week	2.50	2.70	8.0%
660 Ltr Euro Bins - Domestic Bin Hire - cost per bin per week	2.65	2.75	3.8%
1100 Ltr Euro Bins - Domestic Bin Hire - cost per bin per week	2.65	2.75	3.8%
Paladin Bins - Domestic Bin Hire - cost per bin per week	2.45	2.70	10.2%
NEW CONTAINERS			
Chamberlain 940 Litre	451.50	451.50	0.0%
1100 Litre	483.00	483.00	0.0%
820 Litre	462.00	462.00	0.0%
660 Litre	446.25	446.25	0.0%
360 Litre	115.50	115.50	0.0%
240 Litre	80.10	80.10	0.0%
BIN REPAIR (NON-RBKC CONTAINER)			
Lid	48.70	48.70	0.0%
Wheels (per wheel)	15.20	15.20	0.0%
CONTAINER STEAM CLEANSING			
Container/Paladin per cleanse	37.85	37.85	0.0%
COMMERCIAL BULKY WASTE COLLECTIONS			
Minimum Charge	54.50	54.50	0.0%
Most Expensive Item (fridge/freezer)	89.90	89.90	0.0%
SKIPS & COMPACTORS			
Commercial Compactors - 7 cubic yards	286.60	286.60	0.0%
Commercial Compactors - 10-14 cubic yards	351.50	351.50	0.0%
Commercial Compactors - 14-18 cubic yards	389.35	389.35	0.0%
Waste Skip Compactor – 2 Tons Max	465.00	465.00	0.0%
Recycling Skip Compactor – 2 Tons Max	169.00	169.00	0.0%
Waste Skips Per Ton Disposal	192.00	192.00	0.0%
Recycling Skips Per Ton Disposal	42.00	42.00	0.0%
Skips Haulage	85.00	85.00	0.0%
Skip Compactor Hire	354.60	354.60	0.0%
COLLECTION AND STORAGE OF BUILDERS SKIPS OF ANY SIZE			
Monday to Friday (normal hours)	195.70	195.70	0.0%
Monday to Friday (call out drivers)	229.85	229.85	0.0%
Saturday	229.85	229.85	0.0%
Sunday	264.80	264.80	0.0%
Storage (per day)	10.50	10.50	0.0%
COMMERCIAL RECYCLING CONTAMINATION CHARGE			

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Orange Sack - Customer not removing contamination - 1 contaminated sack	29.90	29.90	0.0%
Orange Sack - Customer not removing contamination - additional sacks	0.70	0.70	0.0%
360 Ltr Euro Bins - Customer not removing contamination - 1 contaminated container	31.95	31.95	0.0%
360 Ltr Euro Bins - Customer not removing contamination - additional containers	2.65	2.65	0.0%
360 Ltr Euro Bins - Customer removes contamination and requires additional collection - 1 contaminated container	30.00	30.00	0.0%
360 Ltr Euro Bins - Customer removes contamination and requires additional collection - additional containers	0.80	0.80	0.0%
660 Ltr Euro Bins - Customer not removing contamination - 1 contaminated container	34.10	34.10	0.0%
660 Ltr Euro Bins - Customer not removing contamination - additional containers	4.90	4.90	0.0%
660 Ltr Euro Bins - Customer removes contamination and requires additional collection - 1 contaminated container	30.75	30.75	0.0%
660 Ltr Euro Bins - Customer removes contamination and requires additional collection - additional containers	1.45	1.45	0.0%
1100 Ltr Euro Bins - Customer not removing contamination - 1 contaminated container	37.35	37.35	0.0%
1100 Ltr Euro Bins - Customer not removing contamination - additional containers	7.95	7.95	0.0%
1100 Ltr Euro Bins - Customer removes contamination and requires additional collection - 1 contaminated container	31.75	31.75	0.0%
1100 Ltr Euro Bins - Customer removes contamination and requires additional collection - additional containers	2.45	2.45	0.0%

SERVICE: PRIVATE STREET SWEEPING

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Sweeping			
Weekday per hour	50.80	52.85	4.0%
Saturday per hour	52.15	54.25	4.0%
Sunday per hour	64.20	66.75	4.0%
Gullies			
Weekday per gully	19.45	20.25	4.1%
Saturday per gully	20.40	21.20	3.9%
Sunday per gully	24.65	25.65	4.1%

SERVICE: GARDEN WASTE ♦

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Annual subscription	75.90	75.90	0.0%
Additional garden waste bag collection	9.00	9.00	0.0%

SERVICE: LEISURE ♦

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
LEISURE IN PARKS			
FOOTBALL (GRASS PITCHES) - Holland Park and Kensington Memorial Park			
Per pitch – Adult	112.20	117.00	4.3%
Per pitch – Junior	73.50	76.00	3.4%
Sports session per area - please note there are 3 available area in Holland Park and 2 in Kensington Memorial Park	30.75	32.00	4.1%
Commercial Rate for Sports Session per area	43.20	45.00	4.2%
Block Booking – adult	106.10	110.00	3.7%
Block Booking – junior	68.65	71.00	3.4%
5-A-SIDE MULTI-USE GAMES AREA (MUGA) (ASTRO-TURF PITCHES) - EMSLIE HORNIMAN PLEASANCE			
Bookings for 10 or more games are exempt from VAT			
Per pitch – Adult	41.45	43.00	3.7%
Per pitch – Junior	20.75	22.00	6.0%
Block Booking per pitch - Adult	35.40	37.00	4.5%
Block Booking per pitch - Junior	17.50	18.00	2.9%
7-A-SIDE MULTI-USE GAMES AREA (MUGA) (ASTRO-TURF PITCHES) - EMSLIE HORNIMAN PLEASANCE AND AVONDALE PARK			
Bookings for 10 or more games are exempt from VAT			
Per pitch – Adult	66.45	69.00	3.8%
Per pitch – Junior	33.15	34.00	2.6%
Block Booking per pitch - Adult	61.70	64.00	3.7%
Block Booking per pitch - Junior	30.75	32.00	4.1%
Commercial Rate for Pitch Hire	45.90	48.00	4.6%
CRICKET (ARTIFICIAL) - HOLLAND PARK AND KENSINGTON MEMORIAL PARK			
Bookings for 10 or more games are exempt from VAT			
Per pitch at Holland Park (one off booking)	97.90	102.00	4.2%
Per pitch at Holland Park	88.95	93.00	4.6%
Junior practice session at Holland Park (one off booking)	43.00	45.00	4.7%
Junior practice session at Holland Park	39.10	41.00	4.9%
Per pitch at Kensington Memorial Park (for use for junior games only) (one off booking)	43.00	45.00	4.7%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Per pitch at Kensington Memorial Park (for use for junior games only)	39.10	41.00	4.9%
CRICKET NETS - HOLLAND PARK			
Per net excluding equipment (one off booking)	17.15	18.00	5.0%
Per net including equipment (one off booking)	22.90	24.00	4.8%
Per net excluding (5 credits)	68.75	72.00	4.7%
Per net including (5 credits)	91.70	95.00	3.6%
Commercial Rate per net	24.10	25.00	3.7%
TENNIS			
Off-peak is from 12pm-3pm Monday-Friday			
Pay and play per court - Adult	9.55	10.00	4.7%
Pay and play per court - Junior	4.95	5.00	1.0%
Off-peak per court - Adult	6.25	6.50	4.0%
Off-peak per court - Junior	3.20	3.50	9.4%
Per court - Leisure Pass	4.95	5.00	1.0%
Leisure Tennis Session (2 courts for 2 hours)	8.90	9.50	6.7%
Annual Tennis Registration Fee	19.15	20.00	4.4%
Annual Coach Registration Fee - Holland Park	1,581.60	1,645.00	4.0%
Annual Coach Registration Fee - All other sites	1,100.30	1,144.00	4.0%
MISCELLANEOUS			
Hire of tennis racket - Adult	5.40	6.00	11.1%
Deposit for tennis racket - Adult	22.90	24.00	4.8%
Sale of tennis balls (tube of 4 balls)	8.05	POA	N/A
Hire of golf clubs (any 3 clubs)	4.95	5.00	1.0%
Deposit for golf clubs	22.90	24.00	4.8%
Hire of cricket equipment	5.60	6.00	7.1%
Deposit of cricket equipment	57.30	60.00	4.7%
Floodlights per hour	3.80	4.00	5.3%
COACHED TENNIS ACTIVITIES			
Tennis Court fee for coaches (Holland Park)	15.00	16.00	6.7%
Adult individual	63.65	66.00	3.7%
Junior individual	49.60	52.00	4.8%
Group coaching adult - 6 sessions	86.40	90.00	4.2%
Group coaching adult - single session	14.85	15.00	1.0%
Group coaching junior - 6 sessions	58.80	61.00	3.7%
Group Coaching junior - single session	11.20	12.00	7.1%
Average priced Coached court fee (all other sites)	10.30	11.00	6.8%
Tennis Activator (Holland Park)	5.70	6.00	5.3%
Tennis Activator (all other sites)	2.25	2.35	4.4%
Cardio tennis local residents (proof of residency required)	10.45	11.00	5.3%
Cardio tennis non-residents	13.30	14.00	5.3%
NETBALL			
Astro-turf 7-a-side charge applies if 3 courts are booked at any one time			
Adult - Holland Park and Avondale Park	29.75	31.00	4.2%
Junior - Holland Park and Avondale Park	14.85	15.00	1.0%
Adult - Emslie Horniman Pleasance	20.80	22.00	5.8%
Junior - Emslie Horniman Pleasance	11.30	12.00	6.2%
GROUP FITNESS LICENCE - ANNUAL FEE			

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Group of 3-10 clients:			
- 1 - 6 sessions per week (312 per annum)	1,023.40	1,064.00	4.0%
- 7+ sessions per week (365+ per annum)	1,204.45	1,253.00	4.0%
- Sports field hire (per hour)	30.70	32.00	4.2%
Group of 11-20 clients:			
- 1 - 6 sessions per week (312 per annum)	1,204.45	1,253.00	4.0%
- 7+ sessions per week (365+ per annum)	1,445.30	1,503.00	4.0%
- Sports field hire (per hour)	30.60	32.00	4.6%
PERSONAL FITNESS LICENCE - ANNUAL FEE			
Group of 2 or less clients:			
- 1 - 6 sessions per week (312 per annum)	420.65	437.00	3.9%
- 7+ sessions per week (365+ per annum)	722.00	751.00	4.0%
GROUP/PERSONAL DAILY FITNESS LICENCE FEES (Charges are per trainer, per park)			
Group of 3 or less clients	60.15	63.00	4.7%
Group of more than 4 clients (plus £25.40 for sports field booking)	120.40	125.00	3.8%
GOLF PRACTICE NETS - HOLLAND PARK			
Adult	6.35	7.00	10.2%
Junior	3.25	3.40	4.6%
HIRE OF SPORTS FIELD AREA (SCHOOLS AND NON-CHARGE ACITIVITES) - HOLLAND PARK			
Full Day (1/2 pitch)	61.65	64.00	3.8%
Half Day (1/2 pitch)	31.55	33.00	4.6%
Full Day (whole pitch)	123.20	128.00	3.9%
Half Day (whole pitch)	62.80	65.00	3.5%
PETANQUE			
Game	5.50	6.00	9.1%
Equipment deposit	22.85	24.00	5.0%
SPORTS CENTRES			
SWIMMING			
Adult Swim	5.55	5.75	3.6%
Junior Swim	2.20	2.30	4.5%
Concession - Standard	2.70	2.95	9.3%
Exercise Referral Scheme	2.80	2.95	5.4%
Swimming Lessons / Coaching (per person per lesson):			
- Adult Group	9.65	10.05	4.1%
- Junior Group	7.20	7.50	4.2%
School Swimming (per 30 minutes):			
- Main Pool One Lane - Kensington	29.60	30.80	4.1%
- Main Pool One Lane - Chelsea	29.60	30.80	4.1%
- Small Pool - Kensington	30.00	31.20	4.0%
- Small Pool - Chelsea	30.00	31.20	4.0%
Pool Hire (per hour):			
- Main Pool - Kensington	147.00	152.90	4.0%
- Main Pool – Chelsea	130.25	135.50	4.0%
- Small Pool - Kensington	78.75	81.90	4.0%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
- Small Pool - Chelsea	76.65	79.70	4.0%
Showers:			
- Showers	1.95	2.05	5.1%
BADMINTON (per court per 60 minutes)			
Adult	14.75	15.30	4.1%
Junior/Concession	3.65	3.80	4.1%
SQUASH (per court per 30 minutes)			
Adult	7.35	8.00	8.8%
Junior/Concession	3.60	4.00	11.1%
TABLE TENNIS (per table per hour)			
Adult	7.35	8.00	8.8%
Junior/Concession	3.60	4.00	11.1%
ROOM HIRE (per hour)			
Whole Main Hall - Kensington	109.90	114.30	4.0%
Whole Main Hall - Kensington Community Rate	55.10	57.30	4.0%
Half Main Hall - Kensington	54.90	57.10	4.0%
Half Main Hall - Kensington Community Rate	27.55	28.65	4.0%
Studio – Kensington	80.05	83.25	4.0%
Studio – Chelsea	78.50	81.65	4.0%
Studios - Kensington and Chelsea - Community Charge	39.25	40.80	3.9%
Meeting Room - Kensington	61.05	63.50	4.0%
Meeting Room - Kensington - Community Charge	29.10	30.25	4.0%
HARD PLAY AREA (per pitch per hour)			
Adult	55.00	57.20	4.0%
Junior	27.50	28.60	4.0%
Community Concession Rate	18.90	19.65	4.0%
COACHED ACTIVITIES (KENSINGTON AND CHELSEA)			
Adult (per hour)	7.45	7.75	4.0%
Junior (per hour)	6.15	6.40	4.1%
ACTIVE FOR LIFE SESSIONS			
All	2.10	2.10	0.0%
FITNESS GYM (KENSINGTON AND CHELSEA)			
Standard Session (1 hour)	9.20	9.60	4.3%
Concessions	4.60	4.80	4.3%
Induction Session - Casual	29.55	30.75	4.1%
Induction Session - Concessions	17.05	17.75	4.1%
MEMBERSHIP			
Monthly Membership	56.85	59.10	4.0%

SERVICE: ECOLOGY ♦

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Environmental Education			
Provision of Ecology Staff - up to 2 hours (RBKC funded schools/groups)	76.00	92.00	21.1%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Provision of Ecology Staff - up to 2 hours (Non-RBKC funded schools/groups - private and out of borough)	113.00	125.00	10.6%
Self-Led Sessions Including use of wildlife area			
Ecology Centre Talk (RBKC funded schools/groups)	38.00	40.00	5.3%
Ecology Centre Talk (Non-RBKC funded schools/groups - private and out of borough)	38.00	40.00	5.3%
Attendance Wildlife Area (RBKC funded schools/groups)	3.00	3.50	16.7%
Attendance Wildlife Area (Non-RBKC funded schools/groups - private and out of borough)	4.00	4.50	12.5%
Forest School			
Taster Session - up to 2 hours	76.00	84.00	10.5%
Taster Session - up to 2 hours (Non-RBKC funded schools/groups - private and out of borough)	103.00	114.00	10.7%
6 Week Programme (RBKC funded schools/groups)	410.00	431.00	5.1%
6 Week Programme (Non-RBKC funded schools/groups - private and out of borough)	529.00	574.00	8.5%
Full Day Forest School Program - up to 5 hours (Possible revision of Forest provision in 2019) - RBKC funded Schools/groups	162.00	178.00	9.9%
Full Day Forest School Program - up to 5 hours (Possible revision of Forest provision in 2019) - Non RBKC funded schools/groups and private and out of borough schools	227.00	250.00	10.1%
Holiday Program - 2 hour session			
Standard Individual	6.00	6.50	8.3%
Concessions	5.00	5.50	10.0%
Nature Tots - Under 5's nature explorers activity	8.00	8.50	6.3%
Entrance fee	2.00	2.50	25.0%
Holiday Program - 2-4 hour session			
Standard Individual	11.00	11.50	4.5%
Concessions	9.00	9.50	5.6%
Forest School Holiday Program - per day	35.00	36.00	2.9%
Adult Event (per person/max. 2 hours)			
Standard Individual	7.00	7.50	7.1%
Concessions	6.00	6.50	8.3%
Entrance fee	2.00	2.50	25.0%
Adult Event/Workshop (per person/ 2-5 hours)			
Standard Individual	59.00	61.00	3.4%
Concessions	43.00	45.00	4.7%
Individual charge for half day inset session	38.00	40.00	5.3%
Inset Training per half day	378.00	393.00	4.0%
Gardening Workshop - per session	11.00	11.50	4.5%
Centre Hire			

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Per hour rate – minimum 2 hours (weekdays & working hours)	41.00	43.00	4.9%
Per hour rate – minimum 2 hours (after hours & weekends)	63.00	66.00	4.8%
Corporate Hire - Per Hour	84.00	87.00	3.6%
Professional filming/photography - exclusive use of centre	POA	POA	N/A
Provision of Refreshments: Tea, Coffee and biscuits - per head	3.00	3.50	16.7%
Audio visual equipment per session	59.00	61.00	3.4%
Flip Chart stand, pads and pens per set per booking	16.00	17.00	6.3%
Birthday Parties			
Weekday Ecology Party (centre hire and environmental activity led by Ecology Staff) – up to 2 hours, plus 1 hour each side for preparation/clean up	410.00	426.00	3.9%
Weekend Ecology Party (centre hire and environmental activity led by Ecology Staff) – up to 2 hours, plus 1 hour each side for preparation/clean up	567.00	590.00	4.1%
Other			
New Nature Explorer Bags - for hire per person	5.00	5.50	10.0%

SERVICE: PARKS

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
ICE HOUSE			
Public Exhibitions (11 day hire)			
Standard Rate	1,091.00	1,135.00	4.0%
Local Artist	891.00	927.00	4.0%
Single Day Events			
Weekday Hire (per half day/ 4hrs)	146.00	152.00	4.1%
Weekend Hire (per half day/ 4hrs)	248.00	258.00	4.0%
DONATED BENCHES & TREES			
Donated Benches	1,135.00	1,180.00	4.0%
Donated Tree	210.00	218.00	3.8%

SERVICE: CEMETERIES

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
CEMETERIES - Exempt for VAT			
GRAVE PURCHASE - GUNNERSBURY CEMETERY			
2.13m x 0.91m (7ft x 3ft) STANDARD SINGLE GRAVE SPACE			
Grave Purchase & Grant - Gunnersbury - Pathside – Resident	3,360.00	3,494.00	4.0%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Grave Purchase & Grant - Gunnersbury - Pathside - Non Resident	9,801.00	10,193.00	4.0%
Grave Purchase & Grant - Gunnersbury - Non Pathside – Resident	2,517.00	2,618.00	4.0%
Grave Purchase & Grant - Gunnersbury - Non Pathside - Non Resident	7,344.00	7,638.00	4.0%
DOUBLE GRAVE SPACE			
Grave Purchase & Grant - Gunnersbury - Pathside – Resident	3,188.00	3,316.00	4.0%
Grave Purchase & Grant - Gunnersbury - Pathside - Non Resident	9,300.00	9,672.00	4.0%
Grave Purchase & Grant - Gunnersbury - Non Pathside – Resident	2,390.00	2,486.00	4.0%
Grave Purchase & Grant - Gunnersbury - Non Pathside - Non Resident	6,972.00	7,251.00	4.0%
TREBLE GRAVE SPACE			
Grave Purchase & Grant - Gunnersbury - Pathside – Resident	3,012.00	3,132.00	4.0%
Grave Purchase & Grant - Gunnersbury - Pathside - Non Resident	8,784.00	9,135.00	4.0%
Grave Purchase & Grant - Gunnersbury - Non Pathside – Resident	2,258.00	2,348.00	4.0%
Grave Purchase & Grant - Gunnersbury - Non Pathside - Non Resident	6,588.00	6,852.00	4.0%
2m x 0.75m (6ft 6ins x 2ft 6ins) SMALL SINGLE GRAVE SPACE			
Grave Purchase & Grant - Gunnersbury - Pathside – Resident	2,465.00	2,564.00	4.0%
Grave Purchase & Grant - Gunnersbury - Pathside - Non Resident	7,188.00	7,476.00	4.0%
Grave Purchase & Grant - Gunnersbury - Non Pathside – Resident	1,639.00	1,705.00	4.0%
Grave Purchase & Grant - Gunnersbury - Non Pathside - Non Resident	4,782.00	4,973.00	4.0%
DOUBLE GRAVE SPACE			
Grave Purchase & Grant - Gunnersbury - Pathside – Resident	2,334.00	2,427.00	4.0%
Grave Purchase & Grant - Gunnersbury - Pathside - Non Resident	6,807.00	7,079.00	4.0%
Grave Purchase & Grant - Gunnersbury - Non Pathside – Resident	1,585.00	1,648.00	4.0%
Grave Purchase & Grant - Gunnersbury - Non Pathside - Non Resident	4,623.00	4,808.00	4.0%
TREBLE GRAVE SPACE			
Grave Purchase & Grant - Gunnersbury - Pathside – Resident	2,202.00	2,290.00	4.0%
Grave Purchase & Grant - Gunnersbury - Pathside - Non Resident	6,423.00	6,680.00	4.0%
Grave Purchase & Grant - Gunnersbury - Non Pathside – Resident	1,497.00	1,557.00	4.0%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Grave Purchase & Grant - Gunnersbury - Non Pathside - Non Resident	4,365.00	4,540.00	4.0%
GRAVE PURCHASE - HANWELL CEMETERY			
2m x 0.75m (6ft 6ins x 2ft 6ins) SMALL			
SINGLE GRAVE SPACE			
Grave Purchase & Grant - Hanwell - Pathside – Resident	1,258.00	1,308.00	4.0%
Grave Purchase & Grant - Hanwell - Pathside - Non Resident	3,669.00	3,816.00	4.0%
Grave Purchase & Grant - Hanwell - Non Pathside – Resident	1,007.00	1,047.00	4.0%
Grave Purchase & Grant - Hanwell - Non Pathside - Non Resident	2,937.00	3,054.00	4.0%
DOUBLE GRAVE SPACE			
Grave Purchase & Grant - Hanwell - Pathside – Resident	1,196.00	1,244.00	4.0%
Grave Purchase & Grant - Hanwell - Pathside - Non Resident	3,486.00	3,625.00	4.0%
Grave Purchase & Grant - Hanwell - Non Pathside – Resident	961.00	999.00	4.0%
Grave Purchase & Grant - Hanwell - Non Pathside - Non Resident	2,805.00	2,917.00	4.0%
TREBLE GRAVE SPACE			
Grave Purchase & Grant - Hanwell - Pathside – Resident	1,128.00	1,173.00	4.0%
Grave Purchase & Grant - Hanwell - Pathside - Non Resident	3,288.00	3,420.00	4.0%
Grave Purchase & Grant - Hanwell - Non Pathside – Resident	904.00	940.00	4.0%
Grave Purchase & Grant - Hanwell - Non Pathside - Non Resident	2,637.00	2,742.00	4.0%
INTERMENT & REOPENING OF GRAVES			
The interment cost for residents' children up to 16 years of age are waived.			
Single interment – Resident	2,111.00	2,195.00	4.0%
Single interment - Non Resident	4,223.00	4,392.00	4.0%
Up to 2 interments / Reopenings (each) – Resident	2,111.00	2,195.00	4.0%
Up to 2 interments / Reopenings (each) - Non Resident	4,223.00	4,392.00	4.0%
INTERMENT OF CREMATED REMAINS			
Grave Purchase & Reserve – Resident	1,069.00	WITHDRAWN	N/A
Grave Purchase & Reserve - Non Resident	3,120.00	WITHDRAWN	N/A
Grave Purchase and Grant – Resident	712.00	740.00	3.9%
Grave Purchase and Grant - Non Resident	2,076.00	2,159.00	4.0%
Interment – Resident	419.00	436.00	4.1%
Interment - Non Resident	839.00	873.00	4.1%
Double Interment – Resident	629.00	654.00	4.0%
Double Interment - Non Resident	1,258.00	1,308.00	4.0%
Triple Interment – Resident	839.00	873.00	4.1%
Triple Interment - Non Resident	1,677.00	1,744.00	4.0%
INTERMENTS - UNPURCHASED GRAVES			

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
The fees for persons under 18 years of age are claimed through the Children's Fund.			
Still-born and infants up to 30 days			
- resident	231.00	240.00	3.9%
- non-resident	231.00	240.00	3.9%
Child up to 12 years			
- resident	1,056.00	1,098.00	4.0%
- non-resident	2,112.00	2,196.00	4.0%
Person exceeding 12 years			
- resident	2,111.00	2,195.00	4.0%
- non-resident	4,223.00	4,392.00	4.0%
INTERMENTS - PRIVATE GRAVES			
(Includes grass matting)			
The fees for persons under 18 years of age are claimed through the Children's Fund.			
Still-born and infants up to 30 days			
- resident	231.00	240.00	3.9%
- non-resident	462.00	480.00	3.9%
Child up to 12 years			
- resident	1,056.00	1,098.00	4.0%
- non-resident	2,112.00	2,196.00	4.0%
Person exceeding 12 years			
- resident	2,111.00	2,195.00	4.0%
- non-resident	4,223.00	4,392.00	4.0%
Coffin longer than 6'9" (2.06m) and/or wider than 2'5" (0.74m) or a Casket/Non-standard coffin			
- resident	2,642.00	2,748.00	4.0%
- non-resident	5,283.00	5,494.00	4.0%
Out of Hours Charges for Interment			
Monday to Friday	297.00	309.00	4.0%
NON PRIVATE GRAVES			
Grave Space Only - Resident	2,111.00	2,195.00	4.0%
Grave Space Only - Non Resident	4,223.00	4,392.00	4.0%
EXHUMATIONS (Includes VAT at 20%)			
Standard Charge (Coffin or Casket) - Resident	4,307.00	4,479.00	4.0%
Standard Charge (Coffin or Casket) - Non Resident	8,613.00	8,958.00	4.0%
Disinterment of Cremated Remains - Resident	434.00	451.00	3.9%
Disinterment of Cremated Remains - Non Resident	868.00	903.00	4.0%
MEMORIALS			
Small/Standard Headstone (including Tablet, Vase, etc) – Resident	262.00	272.00	3.8%
Small/Standard Headstone (including Tablet, Vase, etc) - Non Resident	522.00	543.00	4.0%
Large/Double Headstone (including Tablet, Vase, etc) – Resident	376.00	391.00	4.0%
Large/Double Headstone (including Tablet, Vase, etc) - Non Resident	750.00	780.00	4.0%
Garden of Remembrance - Resident	125.00	130.00	4.0%
Garden of Remembrance - Non Resident	252.00	262.00	4.0%
Additional inscription - Resident	71.00	74.00	4.2%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Additional inscription - Non Resident	144.00	150.00	4.2%
REGISTER SEARCH FEE			
Per Search	36.00	37.00	2.8%
Certified copy of entry	25.00	26.00	4.0%
CHANGE OF OWNERSHIP			
Registering change of ownership & new Deed	113.00	118.00	4.4%
Replacement Deed of Grant only	65.00	68.00	4.6%
USE OF CHAPEL (Per Hour)			
Standard Hours (Monday - Friday 10am-4pm)	114.00	119.00	4.4%
Out of Hours (Weekdays After 4pm / Saturdays / Bank Holidays). 24 Hours Notice Required	114.00	119.00	4.4%
Officer attendance (Per hour at weekends)	POA	POA	N/A
MAINTENANCE OF GRAVES & MEMORIALS			
<i>A 10 year maintenance agreement may be entered into for the following services. The charge is 12 times that of the annual fee to cover inflation and administrative costs.</i>			
Grave Planting and Maintenance (Per annum/per grave space)			
Large/Double	421.00	438.00	4.0%
Standard	301.00	313.00	4.0%
Small	271.00	282.00	4.1%
Memorials			
Washing - Standard/Small (per annum charge)	100.00	104.00	4.0%
Washing - Large/Double (per annum charge)	153.00	159.00	3.9%
Lift and re-level memorial	107.00	111.00	3.7%
Turfing	117.00	122.00	4.3%
Garden of Remembrance			
Planting (twice per annum)	138.00	144.00	4.3%
Washing of memorial (per annum)	52.00	54.00	3.8%
REMOVAL AND REPLACEMENT OF GRAVESTONES AND MONUMENTS			
SMALL/STANDARD			
Headstone up to 0.76m - 1.07m(2' 6" - 3'6") high	385.00	404.00	4.9%
Full memorial up to 0.76m - 1.07m (2'6" - 3'6") high	763.00	801.00	5.0%
LARGE/DOUBLE			
Headstone up to 0.76m - 1.07m (2'6" - 3'6") high	512.00	537.00	4.9%
Full memorial up to 0.76m - 1.07m (2'6" - 3'6") high	1,020.00	1,071.00	5.0%
Additions/alterations to existing masonry	127.00	132.00	3.9%
Inspection and staking of weak memorials	28.00	29.00	3.6%
Inspection and bonding of weak crosses	94.00	98.00	4.3%
Double memorial	2,056.00	2,158.00	5.0%
PURCHASE OF INTER GRAVE STRIP			
Purchase of inter grave strip between two plots	615.00	640.00	4.1%

SERVICE: MUSEUMS ♦

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
LEIGHTON HOUSE (Includes VAT at 20%)			
Entry Charges			
Adult Entry	11.00	14.00	27.3%
Concessions 65+ Entry		13.00	New Charge
Concessions (students, young people, unwaged)	9.00	9.00	0.0%
Child (aged 6 to 18). Under 5 years admitted free of charge.	5.00	5.00	0.0%
Public Programme and Exhibitions	POA	POA	N/A
Public Programme and Exhibitions (Virtual)	POA	POA	N/A
Tours			
Guided Tours – Adult (including 65+)	20.00	20.00	0.0%
Guided Tours – Concessions (students, young people, unwaged)	15.00	15.00	0.0%
Self Guided Tours - Adult	10.00	13.00	30.0%
Self Guided Tours – Concessions 65+	8.00	12.00	50.0%
Self Guided Tours - Concessions (students, young people, unwaged)	8.00	8.00	0.0%
Private Evening Tours - (minimum spend)	600.00	750.00	25.0%
Children			
School visits - per class of 30	5.00	5.00	0.0%
Family Events (per child)	5.00	5.00	0.0%
Course, Lectures and Study Days			
Drawing Classes of 10 week duration - Full Day	POA	POA	N/A
Courses per day (not drawing)	POA	POA	N/A
Study Days	POA	POA	N/A
Lectures (Day or Evening)	POA	POA	N/A
SAMBOURNE HOUSE (Includes VAT at 20%)			
Entry Charges			
Adult Entry (Open Access)	11.00	12.00	9.1%
Concessions 65+ Entry		11.00	New Charge
Concessions (students, young people, unwaged)	9.00	9.00	0.0%
Child (aged 6 to 18). Under 5 years admitted free of charge.	5.00	5.00	0.0%
Tours			
Guided Tours - Adult (including 65+)	20.00	20.00	0.0%
Guided Tours - Concessions (Students)	15.00	15.00	0.0%
Self Guided Group Visit - Adult	10.00	11.00	10.0%
Self Guided Tours – Concessions 65+	8.00	10.00	25.0%
Self Guided Tours - Concessions (students, young people, unwaged)	8.00	8.00	0.0%
Public Evening Tours - Costumed Guide	600.00	600.00	0.0%
Children			
School visits - per class of 30	5.00	5.00	0.0%
JOINT MUSEUM TICKETS (Both Houses)			
Entry Charges			
Joint Ticket - Adult	20.00	22.00	10.0%
Joint Ticket - Concession 65+		20.00	New Charge

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Joint ticket -Concessions (students, young people, unwaged)	16.00	14.00	-12.5%
Joint ticket - Child (aged 6 to 18). Under 5 years free of charge	8.00	8.00	0.0%
Tours			
Joint Guided Tours (LH & SH)	38.00	38.00	0.0%
Student Joint Guided Tours (LH & 18 Stafford Terrace)	36.00	36.00	0.0%
Joint Self Guided Group Visit (LH & SH) - Adult	18.00	21.00	16.7%
Joint Self Guided Group Visit (LH & SH). Concession 65+	14.00	19.00	35.7%
Joint Self Guided Group Visit (LH & SH). Student	14.00	13.00	-7.1%
Holland Park Circle Private Guided Tours	15.00	20.00	33.3%
Holland Park Circle Private Guided Tours Concessions	13.00	15.00	15.4%
LEIGHTON HOUSE LETTINGS			
Lectures / Meetings / AGMs	1,140.00	1,200.00	5.3%
Concerts - Weekdays	1,320.00	1,440.00	9.1%
Use of Audio/Visual equipment for talks/events	POA	POA	N/A
Concert with catering	POA	POA	N/A
Dinners	6,600.00	6,900.00	4.5%
Cocktail Parties (Whole house)	5,040.00	5,280.00	4.8%
Cocktail Parties - Arab Hall & Dining Room only	3,840.00	4,080.00	6.3%
Dinners in Leighton's Dining Room	4,200.00	4,500.00	7.1%
Dinner in Narcissus Hall	6,000.00	WITHDRAWN	N/A
Dinner in Garden Room	3,000.00	3,000.00	0.0%
Reception in Garden Room	1,800.00	1,800.00	0.0%
Photo-shoots	POA	POA	N/A
Filming / TV	POA	POA	N/A
Weddings		8,400.00	New Charge

SERVICE: EVENTS

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
EVENTS AND PROMOTIONS IN PARKS AND PUBLIC SPACES			
Community Event non-commercial under 50 attendees	50.00	52.00	4.0%
Community/Civic Event for between 50 and 250 attendees - Full day (8 hours) does not include admin	110.00	114.00	3.6%
Community/Civic Event for between 50 and 250 attendees - Half day (4 hours) does not include admin	55.00	57.00	3.6%
Charity Event for between 50 and 250 attendees - Full day (8 hours) does not include admin	220.00	229.00	4.1%
Charity Event for between 50 and 250 attendees - Half day (4 hours) does not include admin	110.00	114.00	3.6%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Commercial Event for between 50 and 250 attendees - Full day (8 hours) does not include admin	330.00	343.00	3.9%
Commercial Event for between 50 and 250 attendees - Half day (4 hours) does not include admin	165.00	172.00	4.2%
Private Hire/Corporate Event for between 50 and 250 attendees - Full day (8 hours) does not include admin	440.00	458.00	4.1%
Private Hire/Corporate Event for between 50 and 250 attendees - Half day (4 hours) does not include admin	220.00	229.00	4.1%
Community/Civic Event for between 251 and 499 attendees - Fee per day, minimum charge one day	220.00	229.00	4.1%
Charity Event for between 251 and 499 attendees - Fee per day, minimum charge one day	440.00	458.00	4.1%
Commercial Event for between 251 and 499 attendees - Fee per day, minimum charge one day	660.00	686.00	3.9%
Private Hire/Corporate Event for between 251 and 499 attendees - Fee per day, minimum charge one day	880.00	915.00	4.0%
Community/Civic Event for between 500 and 999 attendees - Fee per day, minimum charge one day	330.00	343.00	3.9%
Charity Event for between 500 and 999 attendees - Fee per day, minimum charge one day	660.00	686.00	3.9%
Commercial Event for between 500 and 999 attendees - Fee per day, minimum charge one day	990.00	1,030.00	4.0%
Private Hire/Corporate Event for between 500 and 999 attendees - Fee per day, minimum charge one day	1,320.00	1,373.00	4.0%
Community/Civic Event for between 1000 and 1999 attendees - Fee per day, minimum charge one day	440.00	458.00	4.1%
Charity Event for between 1000 and 1999 attendees - Fee per day, minimum charge one day	880.00	915.00	4.0%
Commercial Event for between 1000 and 1999 attendees - Fee per day, minimum charge one day	1,320.00	1,373.00	4.0%
Private Hire/Corporate Event for between 1000 and 1999 attendees - Fee per day, minimum charge one day	1,760.00	1,830.00	4.0%
Community/Civic Event for between 2000 and 3999 attendees - Fee per day, minimum charge one day	550.00	572.00	4.0%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Charity Event for between 2000 and 3999 attendees - Fee per day, minimum charge one day	1,100.00	1,144.00	4.0%
Commercial Event for between 2000 and 3999 attendees - Fee per day, minimum charge one day	1,650.00	1,716.00	4.0%
Private Hire/Corporate Event for between 2000 and 3999 attendees - Fee per day, minimum charge one day	2,200.00	2,288.00	4.0%
Community/Civic Event for 4000+ attendees	POA	POA	N/A
Charity Event for 4000+ attendees	POA	POA	N/A
Commercial Event for 4000+ attendees	POA	POA	N/A
Private Hire/Corporate Event for 4000+ attendees	POA	POA	N/A
Ireton Lodge at Holland Park	1,320.00	1,373.00	4.0%
Park Trading Permit	28.00	29.00	3.6%
Community/Civic Admin charge for all paying jobs unless noted as included (minimum charge one hour)	50.00	52.00	4.0%
Charity Admin charge for all paying jobs unless noted as included (minimum charge one hour)	100.00	104.00	4.0%
Commercial Admin charge for all paying jobs unless noted as included (minimum charge one hour)	150.00	156.00	4.0%
Private Hire/Corporate Admin charge for all paying jobs unless noted as included (minimum charge one hour)	200.00	208.00	4.0%
Damage Deposit on all Parks event bookings	POA	POA	N/A
EVENTS & PROMOTIONS ON THE HIGHWAY			
Temporary Highways Consent for event/activity infrastructure for up to 7 days. Rate per day	260.00	270.00	3.8%
Temporary Highways Consent for event/activity infrastructure for up to 7 days. Rate per half day	150.00	156.00	4.0%
Temporary Highways Consent for event/activity infrastructure for up to 7 days. Rate for every extra day up to 7 days	180.00	187.00	3.9%
Temporary Highways Consent for event/activity infrastructure for 8 days +	POA	POA	N/A
Promotional activity with no infrastructure for up to 7 days. Rate per day	452.00	470.00	4.0%
Promotional activity with no infrastructure for up to 7 days. Rate per half day	206.00	214.00	3.9%
Promotional activity with no infrastructure for up to 7 days. Rate per every extra day up to 7 days	150.00	156.00	4.0%
Promotional activity with no infrastructure for 8 days +	POA	POA	N/A
Promotional activity with infrastructure for up to 7 days. Rate per day, fee includes the THC	712.00	740.00	3.9%
Promotional activity with infrastructure for up to 7 days. Rate per half day, fee includes the THC	356.00	370.00	3.9%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Promotional activity with infrastructure for up to 7 days. Rate per every extra day up to 7 days, fee includes the THC	150.00	156.00	4.0%
Promotional activity with infrastructure for 8 days +	POA	POA	N/A
Additional distributors (per distributor / per day)	34.00	35.00	2.9%
Street Trading Licence per trader/stall for Commercial activity at an event on the highway	29.00	30.00	3.4%
Community/Civic Administration charge for all applications unless noted as included (minimum charge one hour)	50.00	52.00	4.0%
Charity Administration charge for all applications unless noted as included (minimum charge one hour)	100.00	104.00	4.0%
Commercial Administration charge for all applications unless noted as included (minimum charge one hour)	150.00	156.00	4.0%
Private hire/Corporate Administration charge for all applications unless noted as included (minimum charge one hour)	200.00	208.00	4.0%
Late Notice Fee: A late fee will be added to the overall application charge when a deadline is missed		97.00	4.0%
Static Object on the highway with no related event, activity or promotion	0.00	POA	N/A

SERVICE: FILMING AND PHOTOGRAPHY

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
FILMING & PHOTOGRAPHY <i>N.B. Includes video and stills photography and excludes extra staff and car parking fees.</i>			
All Parks and Square Locations			
- Small (up to 5) First Hour	210.00	218.00	3.8%
- Small (up to 5) Half Day	540-840	560-875	4.2%
- Small (up to 5) Full Day	900-2,400	940-2,500	4.2%
- Medium (6 to 15) Half Day	600-1,080	625-1,125	4.2%
- Medium (6 to 15) Full Day	1,200-3,000	1,250-3,125	4.2%
- Large (16 + 50) Half Day	1,200-4,200	1,250-4,375	4.2%
- Large (16 + 50) Full Day	3,000-8,400	3,125-8,750	4.2%
- XL Large (51 +) Half Day	2,400-9,600	2,500-10,000	4.2%
- XL Large (51 +) Full Day	4,200-14,400	4,375-14,975	4.0%
Special Locations Fee and Drones			
In recognition of the complexity of arranging filming on Portobello Road and Albert Bridge Council will apply and additional fee	POA	POA	N/A
Drones. Fee guide £150-£300	POA	POA	N/A
Council Property Sites	POA	POA	N/A

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Student, registered Charity, VO, Educational film (not for Cinema or TV Distribution)	Minimum 36.00 + POA	Minimum 37.50 + POA	4.2%
Per Hour 50% concession for: - Stills photography where not more than 2 people involved; - Registered charity; - Educational documentary, not for cinema or television distribution; - Voluntary organisations meeting criteria; - Student, registered Charity, VO, Educational film (not for Cinema or TV Distribution).			
Unit Base (per day)			
Fee Guide from £1500 to £3500 - price on application	POA	POA	N/A
Administration Fees			
Cancellation Fee Supplement	Price dependent on Notice Given	Price dependent on Notice Given	N/A
Administration Fees for Filming Applications			
- Small Crews (up to 5)	192.00	200.00	4.2%
- Medium Crews (6 to 15)	192.00	200.00	4.2%
- Large Crews (16 + 50)	240.00	250.00	4.2%
- XL Large crews (51 +)	360.00	374.00	3.9%
Flat Fee for K&C Filming Permit by Crew Size			
- Small Crews (up to 5)	90.00	94.00	4.4%
- Medium Crews (6 to 15)	210.00	218.00	3.8%
- Large Crews (16 + 50)	276.00	287.00	4.0%
-XL Large crews (51 +)	408.00	424.00	3.9%
Parking Fees			
Pay By Phone Up to 5 Days	84.00	87.00	3.6%
Residential	84.00	87.00	3.6%
Single Yellow	84.00	87.00	3.6%
Film Parking Permit or Disregard	75.00	78.00	4.0%
Tow truck	POA	POA	N/A
Highways Fees			
Temporary Highways Consent - Half Day	150.00	156.00	4.0%
Temporary Highways Consent - Full Day	260.00	270.00	3.8%
Temporary Highways Consent - every extra day up to 7 days	180.00	187.00	3.9%
Temporary Traffic Order	1,828.00	1,901.00	4.0%

SERVICE: MARKETS

Fee Description (per week)	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
TRADERS STORAGE UNITS			
HAYDENS PLACE (all with traders) Storage Unit			
14 units	107.20	111.00	3.5%
DUNWORTH MEWS (all with traders) Storage Unit			
Unit 1	126.50	132.00	4.3%

Fee Description (per week)	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Unit 2	117.40	122.00	3.9%
Unit 3	150.30	156.00	3.8%
Unit 4	136.70	142.00	3.9%
MUNRO MEWS (20 units) Storage Unit			
Traders	59.60	62.00	4.0%
Non-traders	85.00	88.00	3.5%
LONSDALE MEWS (20 units) Storage Unit			
Traders			
Units 1 to 5	74.30	77.00	3.6%
Units 6 to 8	102.60	107.00	4.3%
Units 9 to 12	96.80	101.00	4.3%
Unit 13	76.00	79.00	3.9%
Unit 14	81.90	85.00	3.8%
Units 15 and 16	90.50	94.00	3.9%
Unit 17	84.70	88.00	3.9%
Units 18 and 19	66.90	70.00	4.6%
Unit 20	38.80	40.00	3.1%
Non-traders			
Units 1 to 5	106.20	110.00	3.6%
Units 6 to 8	146.60	152.00	3.7%
Units 9 to 12	138.20	144.00	4.2%
Unit 13	108.40	113.00	4.2%
Unit 14	116.90	122.00	4.4%
Units 15 and 16	129.60	135.00	4.2%
Unit 17	121.00	126.00	4.1%
Units 18 and 19	95.60	99.00	3.6%
Unit 20	55.30	58.00	4.9%

**DIRECTORATE: ENVIRONMENT AND COMMUNITIES
DEPARTMENT: COMMUNITIES**

SERVICE: REGISTRARS ◆

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Licence for Approved Premises for Civil Ceremonies (3 Years Validity)			
Maximum Capacity of Premises:			
Up to 150	1,500.00	1,560.00	4.0%
151 – 300	1,655.00	1,721.00	4.0%
301 – 500	1,880.00	1,955.00	4.0%
50 and over	2,095.00	2,179.00	4.0%
Renewal	1,500.00	1,560.00	4.0%
Licence for Approved Premises for Civil Ceremonies (5 Years Validity)			
Maximum Capacity of Premises:			
Up to 150	2,160.00	2,246.00	4.0%
151 – 300	2,410.00	2,506.00	4.0%
301 – 500	2,755.00	2,865.00	4.0%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
50 and over	3,025.00	3,146.00	4.0%
Renewal	2,160.00	2,246.00	4.0%
European Settled Status Scheme			
European Passport Return Service: per applicant excluding postage	25.00	26.00	4.0%
Citizenship Ceremonies			
Private	225.00	234.00	4.0%
Private Group (per person)	110.00	114.00	3.6%
Deed Poll			
Deed Poll Appointment (per applicant)	90.00	94.00	4.4%
Additional Deed Poll certificates	11.00	11.00	0.0%
Certificate of Life signing	10.00	10.00	0.0%
PD2 signing	10.00	10.00	0.0%
Other			
Bespoke Letter		50.00	New Charge
Pack of Confetti	3.00	3.00	0.0%
Certificate Wallets	2.00	2.00	0.0%
Registered Post	2.00	2.00	0.0%
International Post	10.00	10.00	0.0%
Special Delivery Post	<2kg: £10	<2kg: £10	0.0%
	2-10kg: £30	2-10kg: £30	0.0%
	>10kg: £50	>10kg: £50	0.0%
Website Media Advertising Package - 12 months	900.00	936.00	4.0%
Website Media Advertising Package - 6 months	450.00	468.00	4.0%
Any other registrars service (other than statutory fees) not - otherwise detailed (HOURLY CHARGE)	108.00	109.00	3.8%
Ceremony live streaming and download	70.00	100.00	42.9%
Civil Marriages, Civil Partnerships, Civil Partnership to Marriage Conversion Ceremonies, All Non-Statutory Ceremonies			
Fee for visiting officiants / registrars to our premises	50.00	52.00	4.0%
Room hire fees	0.00	0.00	0.0%
Non-refundable booking fee for all ceremonies	100.00	100.00	0.0%

The following fees are agreed a year ahead to enable advanced bookings. Fees for 2024-25 have therefore already been agreed. Fees for 2025-26 are now proposed.

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)	2025-26 Fee (£)	% Increase/ (Decrease)
Harrington Room – Ceremony Attendance / Room Hire Fees					
Mon - Thur: AM, Winter	165.00	175.00	6.1%	185.00	5.71%
Mon - Thur: AM, Summer	170.00	180.00	5.9%	190.00	5.56%
Mon - Thur: PM, Winter	170.00	180.00	5.9%	190.00	5.56%
Mon - Thur: PM, Summer	175.00	185.00	5.7%	195.00	5.41%
Mon - Thur: EVE, Winter	175.00	185.00	5.7%	195.00	5.41%
Mon - Thur: EVE, Summer	180.00	190.00	5.6%	200.00	5.26%
Friday: AM, Winter	180.00	190.00	5.6%	200.00	5.26%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)	2025-26 Fee (£)	% Increase/ (Decrease)
Friday: AM, Summer	185.00	195.00	5.4%	205.00	5.13%
Friday: PM, Winter	190.00	200.00	5.3%	210.00	5.00%
Friday: PM, Summer	195.00	205.00	5.1%	215.00	4.88%
Friday: EVE, Winter	200.00	210.00	5.0%	220.00	4.76%
Friday: EVE, Summer	205.00	215.00	4.9%	225.00	4.65%
Saturday: AM, Winter	330.00	350.00	6.1%	360.00	2.86%
Saturday: AM, Summer	335.00	355.00	6.0%	365.00	2.82%
Saturday: PM, Winter	350.00	370.00	5.7%	380.00	2.70%
Saturday: PM, Summer	355.00	375.00	5.6%	385.00	2.67%
Saturday: EVE, Winter	360.00	380.00	5.6%	390.00	2.63%
Saturday: EVE, Summer	356.00	385.00	5.5%	395.00	2.60%
Sunday: AM, Winter	430.00	455.00	5.8%	465.00	2.20%
Sunday: AM, Summer	440.00	465.00	5.7%	475.00	2.15%
Sunday: PM, Winter	450.00	475.00	5.6%	485.00	2.11%
Sunday: PM, Summer	460.00	485.00	5.4%	495.00	2.06%
Sunday: EVE, Winter	470.00	495.00	5.3%	505.00	2.02%
Sunday: EVE, Summer	480.00	505.00	5.2%	515.00	1.98%
Public Holiday: AM, Winter	535.00	565.00	5.6%	575.00	1.77%
Public Holiday: AM, Summer	540.00	570.00	5.6%	580.00	1.75%
Public Holiday: PM, Winter	555.00	585.00	5.4%	595.00	1.71%
Public Holiday: PM, Summer	560.00	590.00	5.4%	600.00	1.69%
Public Holiday: EVE, Winter	575.00	605.00	5.2%	615.00	1.65%
Public Holiday: EVE, Summer	580.00	610.00	5.2%	620.00	1.64%
Rossetti Room – Ceremony Attendance / Room Hire Fees					
Mon – Thur: AM, Winter	310.00	320.00	3.2%	330.00	3.13%
Mon – Thur: AM, Summer	320.00	330.00	3.1%	340.00	3.03%
Mon – Thur: PM, Winter	325.00	335.00	3.1%	345.00	2.99%
Mon – Thur: PM, Summer	330.00	340.00	3.0%	350.00	2.94%
Mon – Thur: EVE, Winter	335.00	345.00	3.0%	355.00	2.90%
Mon – Thur: EVE, Summer	340.00	350.00	2.9%	360.00	2.86%
Friday: AM, Winter	330.00	340.00	3.0%	350.00	2.94%
Friday: AM, Summer	340.00	350.00	2.9%	360.00	2.86%
Friday: PM, Winter	345.00	355.00	2.9%	365.00	2.82%
Friday: PM, Summer	350.00	360.00	2.9%	370.00	2.78%
Friday: EVE, Winter	355.00	365.00	2.8%	375.00	2.74%
Friday: EVE, Summer	360.00	370.00	2.8%	380.00	2.70%
Saturday: AM, Winter	370.00	380.00	2.7%	390.00	2.63%
Saturday: AM, Summer	385.00	395.00	2.6%	405.00	2.53%
Saturday: PM, Winter	390.00	400.00	2.6%	410.00	2.50%
Saturday: PM, Summer	400.00	410.00	2.5%	420.00	2.44%
Saturday: EVE, Winter	405.00	415.00	2.5%	425.00	2.41%
Saturday: EVE, Summer	410.00	420.00	2.4%	430.00	2.38%
Sunday: AM, Winter	575.00	590.00	2.6%	600.00	1.69%
Sunday: AM, Summer	590.00	605.00	2.5%	615.00	1.65%
Sunday: PM, Winter	595.00	610.00	2.5%	620.00	1.64%
Sunday: PM, Summer	605.00	620.00	2.5%	630.00	1.61%
Sunday: EVE, Winter	610.00	625.00	2.5%	635.00	1.60%
Sunday: EVE, Summer	615.00	630.00	2.4%	640.00	1.59%
Public Holiday: AM, Winter	670.00	690.00	3.0%	700.00	1.45%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)	2025-26 Fee (£)	% Increase/ (Decrease)
Public Holiday: AM, Summer	685.00	700.00	2.2%	710.00	1.43%
Public Holiday: PM, Winter	690.00	710.00	2.9%	720.00	1.41%
Public Holiday: PM, Summer	700.00	720.00	2.9%	730.00	1.39%
Public Holiday: EVE, Winter	710.00	730.00	2.8%	740.00	1.37%
Public Holiday: EVE, Summer	720.00	740.00	2.8%	750.00	1.35%
Brydon Room – Ceremony Attendance / Room Hire Fees					
Mon – Thur: AM, Winter	455.00	465.00	2.2%	475.00	2.15%
Mon – Thur: AM, Summer	465.00	475.00	2.2%	485.00	2.11%
Mon – Thur: PM, Winter	470.00	480.00	2.1%	490.00	2.08%
Mon – Thur: PM, Summer	480.00	490.00	2.1%	500.00	2.04%
Mon – Thur: EVE, Winter	490.00	500.00	2.0%	510.00	2.00%
Mon – Thur: EVE, Summer	500.00	510.00	2.0%	520.00	1.96%
Friday: AM, Winter	475.00	485.00	2.1%	495.00	2.06%
Friday: AM, Summer	485.00	495.00	2.1%	505.00	2.02%
Friday: PM, Winter	490.00	500.00	2.0%	510.00	2.00%
Friday: PM, Summer	500.00	510.00	2.0%	520.00	1.96%
Friday: EVE, Winter	515.00	525.00	1.9%	535.00	1.90%
Friday: EVE, Summer	525.00	535.00	1.9%	545.00	1.87%
Saturday: AM, Winter	625.00	635.00	1.6%	645.00	1.57%
Saturday: AM, Summer	645.00	655.00	1.6%	665.00	1.53%
Saturday: PM, Winter	655.00	665.00	1.5%	675.00	1.50%
Saturday: PM, Summer	665.00	675.00	1.5%	685.00	1.48%
Saturday: EVE, Winter	675.00	685.00	1.5%	695.00	1.46%
Saturday: EVE, Summer	685.00	695.00	1.5%	705.00	1.44%
Sunday: AM, Winter	725.00	735.00	1.4%	745.00	1.36%
Sunday: AM, Summer	745.00	755.00	1.3%	765.00	1.32%
Sunday: PM, Summer	755.00	765.00	1.3%	775.00	1.31%
Sunday PM, Winter	765.00	775.00	1.3%	785.00	1.29%
Sunday: EVE, Winter	775.00	785.00	1.3%	795.00	1.27%
Sunday: EVE, Summer	785.00	795.00	1.3%	805.00	1.26%
Public Holiday: AM, Winter	825.00	835.00	1.2%	845.00	1.20%
Public Holiday: AM, Summer	845.00	855.00	1.2%	865.00	1.17%
Public Holiday: PM, Winter	855.00	865.00	1.2%	875.00	1.16%
Public Holiday: PM, Summer	865.00	875.00	1.2%	885.00	1.14%
Public Holiday: EVE, Winter	875.00	885.00	1.1%	895.00	1.13%
Public Holiday: EVE, Summer	885.00	895.00	1.1%	905.00	1.12%
Small Hall, Main Hall and Cadogan Suite – Ceremony Attendance / Room Hire Fees					
Mon – Thur: AM, Winter	455.00	480.00	5.5%	500.00	4.17%
Mon – Thur: AM, Summer	465.00	490.00	5.4%	510.00	4.08%
Mon – Thur: PM, Winter	470.00	495.00	5.3%	515.00	4.04%
Mon – Thur: PM, Summer	480.00	505.00	5.2%	525.00	3.96%
Mon – Thur: EVE, Winter	490.00	515.00	5.1%	535.00	3.88%
Mon – Thur: EVE, Summer	500.00	525.00	5.0%	545.00	3.81%
Friday: AM, Winter	475.00	500.00	5.3%	520.00	4.00%
Friday: AM, Summer	485.00	510.00	5.2%	530.00	3.92%
Friday: PM, Winter	490.00	515.00	5.1%	535.00	3.88%
Friday: PM, Summer	500.00	525.00	5.0%	545.00	3.81%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)	2025-26 Fee (£)	% Increase/ (Decrease)
Friday: EVE, Winter	510.00	535.00	4.9%	555.00	3.74%
Friday: EVE, Summer	520.00	545.00	4.8%	565.00	3.67%
Saturday: AM, Winter	625.00	660.00	5.6%	680.00	3.03%
Saturday: AM, Summer	645.00	680.00	5.4%	700.00	2.94%
Saturday: PM, Winter	655.00	690.00	5.3%	710.00	2.90%
Saturday: PM, Summer	665.00	700.00	5.3%	720.00	2.86%
Saturday: EVE, Winter	675.00	710.00	5.2%	730.00	2.82%
Saturday: EVE, Summer	685.00	720.00	5.1%	740.00	2.78%
Sunday: AM, Winter	725.00	765.00	5.5%	785.00	2.61%
Sunday: AM, Summer	745.00	785.00	5.4%	805.00	2.55%
Sunday: PM, Winter	755.00	795.00	5.3%	815.00	2.52%
Sunday: PM, Summer	765.00	805.00	5.2%	825.00	2.48%
Sunday: EVE, Winter	775.00	815.00	5.2%	835.00	2.45%
Sunday: EVE, Summer	785.00	825.00	5.1%	845.00	2.42%
Public Holiday: AM, Winter	825.00	870.00	5.5%	890.00	2.30%
Public Holiday: AM, Summer	845.00	890.00	5.3%	910.00	2.25%
Public Holiday: PM, Winter	855.00	900.00	5.3%	920.00	2.22%
Public Holiday: PM, Summer	865.00	910.00	5.2%	930.00	2.20%
Public Holiday: EVE, Winter	875.00	920.00	5.1%	940.00	2.17%
Public Holiday: EVE, Summer	885.00	930.00	5.1%	950.00	2.15%
Approved Venues – Ceremony Attendance/ Room Hire Fees					
Mon – Thur: AM, Winter	515.00	530.00	2.9%	550.00	3.77%
Mon – Thur: AM, Summer	525.00	540.00	2.9%	560.00	3.70%
Mon – Thur: PM, Winter	525.00	540.00	2.9%	560.00	3.70%
Mon – Thur: PM, Summer	535.00	550.00	2.8%	570.00	3.64%
Mon – Thur: EVE, Winter	545.00	560.00	2.8%	580.00	3.57%
Mon – Thur: EVE, Summer	555.00	570.00	2.7%	590.00	3.51%
Friday: AM, Winter	535.00	550.00	2.8%	570.00	3.64%
Friday: AM, Summer	545.00	560.00	2.8%	580.00	3.57%
Friday: PM, Winter	545.00	560.00	2.8%	580.00	3.57%
Friday: PM, Summer	555.00	570.00	2.7%	590.00	3.51%
Friday: EVE, Winter	565.00	580.00	2.7%	600.00	3.45%
Friday: EVE, Summer	575.00	590.00	2.6%	610.00	3.39%
Saturday: AM, Winter	625.00	640.00	2.4%	660.00	3.13%
Saturday: AM, Summer	645.00	660.00	2.3%	680.00	3.03%
Saturday: PM, Winter	655.00	670.00	2.3%	690.00	2.99%
Saturday: PM, Summer	670.00	685.00	2.2%	705.00	2.92%
Saturday: EVE, Winter	685.00	700.00	2.2%	720.00	2.86%
Saturday: EVE, Summer	700.00	715.00	2.1%	735.00	2.80%
Sunday: AM, Winter	725.00	745.00	2.8%	765.00	2.68%
Sunday: AM, Summer	745.00	765.00	2.7%	785.00	2.61%
Sunday: PM, Winter	755.00	775.00	2.6%	795.00	2.58%
Sunday: PM, Summer	770.00	790.00	2.6%	810.00	2.53%
Sunday: EVE, Winter	755.00	775.00	2.6%	795.00	2.58%
Sunday: EVE, Summer	770.00	790.00	2.6%	810.00	2.53%
Public Holiday: AM, Winter	825.00	845.00	2.4%	865.00	2.37%
Public Holiday: AM, Summer	845.00	865.00	2.4%	885.00	2.31%
Public Holiday: PM, Winter	855.00	875.00	2.3%	895.00	2.29%
Public Holiday: PM, Summer	870.00	895.00	2.9%	915.00	2.23%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)	2025-26 Fee (£)	% Increase/ (Decrease)
Public Holiday: EVE, Winter	885.00	905.00	2.3%	925.00	2.21%
Public Holiday: EVE, Summer	895.00	915.00	2.2%	935.00	2.19%
Kensington Town Hall: Mayor's Parlour – Ceremony Attendance / Room Hire Fees					
Mon – Thur: AM, Winter	455.00	480.00	5.5%	500.00	4.17%
Mon – Thur: AM, Summer	455.00	480.00	5.5%	500.00	4.17%
Mon – Thur: PM, Winter	455.00	480.00	5.5%	500.00	4.17%
Mon – Thur: PM, Summer	455.00	480.00	5.5%	500.00	4.17%
Mon – Thur: EVE, Winter	455.00	480.00	5.5%	500.00	4.17%
Mon – Thur: EVE, Summer	455.00	480.00	5.5%	500.00	4.17%
Friday: AM, Winter	455.00	480.00	5.5%	500.00	4.17%
Friday: AM, Summer	455.00	480.00	5.5%	500.00	4.17%
Friday: PM, Winter	455.00	480.00	5.5%	500.00	4.17%
Friday: PM, Summer	455.00	480.00	5.5%	500.00	4.17%
Friday: EVE, Winter	455.00	480.00	5.5%	500.00	4.17%
Friday: EVE, Summer	455.00	480.00	5.5%	500.00	4.17%
Saturday: AM, Winter	555.00	585.00	5.4%	605.00	3.42%
Saturday: AM, Summer	555.00	585.00	5.4%	605.00	3.42%
Saturday: PM, Winter	555.00	585.00	5.4%	605.00	3.42%
Saturday: PM, Summer	555.00	585.00	5.4%	605.00	3.42%
Saturday: EVE, Winter	555.00	585.00	5.4%	605.00	3.42%
Saturday: EVE, Summer	555.00	585.00	5.4%	605.00	3.42%
Sunday: AM, Winter	655.00	690.00	5.3%	710.00	2.90%
Sunday: AM, Summer	655.00	690.00	5.3%	710.00	2.90%
Sunday: PM, Winter	655.00	690.00	5.3%	710.00	2.90%
Sunday: PM, Summer	655.00	690.00	5.3%	710.00	2.90%
Sunday: EVE, Winter	655.00	690.00	5.3%	710.00	2.90%
Sunday: EVE, Summer	655.00	690.00	5.3%	710.00	2.90%
Public Holiday: AM, Winter	755.00	795.00	5.3%	815.00	2.52%
Public Holiday: AM, Summer	755.00	795.00	5.3%	815.00	2.52%
Public Holiday: PM, Winter	755.00	795.00	5.3%	815.00	2.52%
Public Holiday: PM, Summer	755.00	795.00	5.3%	815.00	2.52%
Public Holiday: EVE, Winter	755.00	795.00	5.3%	815.00	2.52%
Public Holiday: EVE, Summer	755.00	795.00	5.3%	815.00	2.52%

Summer dates: 1st April – 31st October; Winter dates: 1st November to 31st March.

DIRECTORATE: ENVIRONMENT AND COMMUNITIES
Department: PLANNING AND PLACE

SERVICE: BUILDING CONTROL

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Temporary Structures			
Section 30 Charge - Fee type (VATable, fee excludes VAT)			

Section 10(3) of the Local Authorities Act 2004 provides for the recovery of reasonable incurred expenses from a person on whom a notice under Section 30 of the London Buildings Act (Amendment) Act 1935 is served. HOURLY CHARGE.	114.00	119.00	4.4%
Demolition Notices - Fee type (VAT exempt)			
Small Site	342.00	356.00	4.1%
Medium Site	570.00	593.00	4.0%
Large Site	1,026.00	1,067.00	4.0%
Building Control Fees - Fee type (VATable, fee excludes VAT)*			
Building Control surveying rate for non-Higher Risk Building (HRB), including consultancy advice. HOURLY RATE.	114.00	119.00	4.4%
Building Control surveying rate for Higher Risk Building (HRB), including consultancy advice. HOURLY RATE.	181.00	188.00	3.9%

* Building Control fees are set against a 'cost recovery' basis and will be tailored to meet the scope of the project. Our fees are determined by making use of the LABC (Local Authority Building Control) risk assessment principles in the LABC Service Plan models (per hour). These fees are published under the Building Regulations charges regime.

SERVICE: LOCAL LAND CHARGES ♦

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Fee type (combined VAT & non VAT charge)			
Standard Search Fee (price inc. VAT @ 20%)	308.00	308.00	0.0%
Fee type (VATable, fee excludes VAT)			
Con29R Only Search	275.00	275.00	0.0%
Con29O Questions (each)	14.60	14.60	0.0%
Fee type (VAT exempt)			
LLC1 Search	33.00	33.00	0.0%
LLC1 Search (one part of register)	7.90	8.20	3.8%
Additional Parcels (each)	54.00	56.20	4.1%
Copy Searches	39.30	40.90	4.1%
Copy Documents (each)	22.50	23.40	4.0%
Copies of Plans (each)	6.70	7.00	4.5%
Photocopy/printing A4	0.22	0.20	-9.1%
Photocopy/printing A3	0.65	0.70	7.7%
Photocopy/printing A0	5.80	6.00	3.4%
Registration of a charge in Part 11 of the register (light obstruction notices)	78.70	81.80	3.9%
Filing a definitive certificate of the Lands Tribunal under rule 10(3) in part 11 of the register (light obstruction charges)	4.50	4.70	4.4%
Filing a judgement, order or application for the variation or cancellation of any entry in part 11 of the register (light obstruction charges)	9.00	9.40	4.4%

SERVICE: PLANNING

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Street Naming and Numbering Charges			
Fee type (VAT exempt)			
Naming or renaming of a building	333.00	346.00	3.9%
Naming or renaming of a road	2,864.00	2,979.00	4.0%
Numbering or renumbering of a building			
One single unit	129.00	134.00	3.9%
Additional units (£/unit)	60.00	62.00	3.3%
Internal address registration/verification			
One single unit	60.00	62.00	3.3%
Additional units (£/unit)	60.00	62.00	3.3%
Planning Policy			
Self-build and Custom Housebuilding Register (VAT exempt)			
Entry onto Part 1	350.00	364.00	4.0%
Entry onto Part 2	175.00	182.00	4.0%
Annual fee (to remain on register)	95.00	99.00	4.2%
Policy Documents (VAT exempt)			
Local Plan	58.00	60.00	3.4%
Local Plan Proposal Map	18.00	19.00	5.6%
Supplementary Planning Documents	30.00	31.00	3.3%
Conservation Area Proposal Statements	30.00	31.00	3.3%
Development Management			
Planning Enforcement Charges (including VAT)			
Requests to confirm compliance with an Enforcement Notice	381.00	396.00	3.9%
Requests to confirm compliance with an Enforcement Notice – one hour meeting included	495.00	515.00	4.0%
Requests to withdraw an Enforcement Notice	639.00	665.00	4.1%
Requests to withdraw an Enforcement Notice – one hour meeting included	753.00	783.00	4.0%
Miscellaneous meeting – one hour (at the Head of Development Manager's (HoDM's) discretion)	820.00	853.00	4.0%
Miscellaneous meeting – two hours (at the HoDM's discretion)	1,382.00	1,437.00	4.0%
Section 106 Compliance Charges (including VAT)			
Consideration of clauses in a S106 obligation	495.00	515.00	4.0%
Confirmation of compliance with clauses in a S106	522.00	543.00	4.0%
Confirmation of compliance with clauses in a S106 – with one hour meeting	635.00	660.00	3.9%
Miscellaneous meeting – one hour (at the HoDM's discretion)	814.00	847.00	4.1%
Miscellaneous meeting – two hours (at the HoDM's discretion)	1,382.00	1,437.00	4.0%
Tree Work (VAT exempt)			

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Rechargeable Tree Work	Contractor costs + 40% monitoring and admin charge	Contractor costs + 40% monitoring and admin charge	N/A
Planning Applications (including VAT)			
Fast track service	0	0	New charge to be introduced from January 2024

SERVICE: PLANNING ADVICE CHARGES AND PLANNING PERFORMANCE AGREEMENTS

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Level 1 Advice (including VAT)			
Householder not including subterranean	522.00	543.00	4.0%
Householder including subterranean	674.00	701.00	4.0%
Local community groups	297.00	309.00	4.0%
Advertisements	522.00	543.00	4.0%
Telecommunications	539.00	561.00	4.1%
Advice under Garden Square legislation	Fee will be calculated as per planning permission advice	Fee will be calculated as per planning permission advice	N/A
Residential, including changes of use and conversions (1-4 units)	1,034.00	1,075.00	4.0%
Residential, including changes of use and conversions (5-9 units)	2,770.00	2,881.00	4.0%
Residential, including changes of use and conversions (10-49 units)	3,674.00	3,821.00	4.0%
Residential, including changes of use and conversions (50-199 units)	6,117.00	6,362.00	4.0%
Residential, including changes of use and conversions (200+ units)	11,398.00	11,854.00	4.0%
Non-residential, including changes of use (Less than 100m2 floorspace)	421.00	438.00	4.0%
Non-residential, including changes of use (100-499m2 floorspace)	1,034.00	1,075.00	4.0%
Non-residential, including changes of use (500-999m2 floorspace)	2,770.00	2,881.00	4.0%
Non-residential, including changes of use (1000-4999m2 floorspace)	3,674.00	3,821.00	4.0%
Non-residential, including changes of use (5000-9999m2 floorspace)	6,117.00	6,362.00	4.0%
Non-residential, including changes of use (10000m2+ floorspace)	11,398.00	11,854.00	4.0%
Miscellaneous 1 hour meetings (at HoDM discretion)	814.00	847.00	4.1%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Miscellaneous 2 hour meetings (at HoDM discretion)	1,377.00	1,432.00	4.0%
Level 2 Advice (including VAT)			
Householder not including subterranean	522.00	543.00	4.0%
Householder including subterranean	1,016.00	1,057.00	4.0%
Local community groups	297.00	309.00	4.0%
Advertisements	522.00	543.00	4.0%
Telecommunications	539.00	561.00	4.1%
Details required by condition	409.00	425.00	3.9%
Advice under Garden Square legislation	Fee will be calculated as per planning permission advice	Fee will be calculated as per planning permission advice	N/A
Internal alterations to listed buildings where planning permission not required (time limited)	522.00	543.00	4.0%
Residential, including changes of use and conversions (1-4 units)	1,034.00	1,075.00	4.0%
Residential, including changes of use and conversions (5-9 units)	2,769.00	2,880.00	4.0%
Residential, including changes of use and conversions (10-49 units)	4,680.00	4,867.00	4.0%
Residential, including changes of use and conversions (50-199 units)	7,128.00	7,413.00	4.0%
Residential, including changes of use and conversions (200+ units)	12,409.00	12,905.00	4.0%
Non-residential, including changes of use (Less than 100m2 floorspace)	421.00	438.00	4.0%
Non-residential, including changes of use (100-499m2 floorspace)	1,034.00	1,075.00	4.0%
Non-residential, including changes of use (500-999m2 floorspace)	2,769.00	2,880.00	4.0%
Non-residential, including changes of use (1000-4999m2 floorspace)	4,680.00	4,867.00	4.0%
Non-residential, including changes of use (5000-9999m2 floorspace)	7,128.00	7,413.00	4.0%
Non-residential, including changes of use (10000m2+ floorspace)	12,409.00	12,905.00	4.0%
Level 3 Advice (including VAT)			
Householder not including subterranean	635.00	660.00	3.9%
Householder including subterranean	1,130.00	1,175.00	4.0%
Local community groups	409.00	425.00	3.9%
Advertisements	635.00	660.00	3.9%
Telecommunications	651.00	677.00	4.0%
Details required by condition	522.00	543.00	4.0%
Advice under Garden Square legislation	Fee will be calculated as per planning permission advice	Fee will be calculated as per planning permission advice	N/A

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Internal alterations to listed buildings where planning permission not required (time limited)	635.00	660.00	3.9%
Residential, including changes of use and conversions (1-4 units)	1,140.00	1,186.00	4.0%
Residential, including changes of use and conversions (5-9 units)	2,910.00	3,026.00	4.0%
Residential, including changes of use and conversions (10-49 units)	4,825.00	5,018.00	4.0%
Residential, including changes of use and conversions (50-199 units)	7,703.00	8,011.00	4.0%
Residential, including changes of use and conversions (200+ units)	13,185.00	13,712.00	4.0%
Non-residential, including changes of use (Less than 100m2 floorspace)	539.00	561.00	4.1%
Non-residential, including changes of use (100-499m2 floorspace)	1,140.00	1,186.00	4.0%
Non-residential, including changes of use (500-999m2 floorspace)	2,910.00	3,026.00	4.0%
Non-residential, including changes of use (1000-4999m2 floorspace)	4,825.00	5,018.00	4.0%
Non-residential, including changes of use (5000-9999m2 floorspace)	7,703.00	8,011.00	4.0%
Non-residential, including changes of use (10000m2+ floorspace)	13,185.00	13,712.00	4.0%
Level 4 Advice (including VAT)			
Miscellaneous 1 hour meetings (at HoDM discretion)	814.00	847.00	4.1%
Miscellaneous 2 hour meetings (at HoDM discretion)	1,376.00	1,431.00	4.0%
Advice relating to all fee types	Contact Head of Development Management for assessed fee	Contact Head of Development Management for assessed fee	N/A
Level 2 Follow Up Advice (including VAT)			
Householder not including subterranean	353.00	367.00	4.0%
Householder including subterranean	735.00	764.00	3.9%
Local community groups	297.00	309.00	4.0%
Advertisements	353.00	367.00	4.0%
Telecommunications	370.00	385.00	4.1%
Details required by condition	353.00	367.00	4.0%
Advice under Garden Square legislation	Fee will be calculated as per planning permission advice	Fee will be calculated as per planning permission advice	N/A
Internal alterations to listed buildings where planning permission not required (time limited)	409.00	425.00	3.9%
Residential, including changes of use and conversions (1-4 units)	691.00	719.00	4.1%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Residential, including changes of use and conversions (5-9 units)	2,044.00	2,126.00	4.0%
Residential, including changes of use and conversions (10-49 units)	3,218.00	3,347.00	4.0%
Residential, including changes of use and conversions (50-199 units)	5,325.00	5,538.00	4.0%
Residential, including changes of use and conversions (200+ units)	8,505.00	8,845.00	4.0%
Non-residential, including changes of use (Less than 100m2 floorspace)	314.00	327.00	4.1%
Non-residential, including changes of use (100-499m2 floorspace)	691.00	719.00	4.1%
Non-residential, including changes of use (500-999m2 floorspace)	2,044.00	2,126.00	4.0%
Non-residential, including changes of use (1000-4999m2 floorspace)	3,218.00	3,347.00	4.0%
Non-residential, including changes of use (5000-9999m2 floorspace)	5,325.00	5,538.00	4.0%
Non-residential, including changes of use (10000m2+ floorspace)	8,505.00	8,845.00	4.0%
Level 3 Follow Up (including VAT)			
Householder not including subterranean	465.00	484.00	4.1%
Householder including subterranean	842.00	876.00	4.0%
Local community groups	409.00	425.00	3.9%
Advertisements	465.00	484.00	4.1%
Telecommunications	483.00	502.00	3.9%
Details required by condition	465.00	484.00	4.1%
Advice under Garden Square legislation	Fee will be calculated as per planning permission advice	Fee will be calculated as per planning permission advice	N/A
Internal alterations to listed buildings where planning permission not required (time limited)	522.00	543.00	4.0%
Residential, including changes of use and conversions (1-4 units)	804.00	836.00	4.0%
Residential, including changes of use and conversions (5-9 units)	2,191.00	2,279.00	4.0%
Residential, including changes of use and conversions (10-49 units)	3,477.00	3,616.00	4.0%
Residential, including changes of use and conversions (50-199 units)	5,899.00	6,135.00	4.0%
Residential, including changes of use and conversions (200+ units)	9,282.00	9,653.00	4.0%
Non-residential, including changes of use (Less than 100m2 floorspace)	421.00	438.00	4.0%
Non-residential, including changes of use (100-499m2 floorspace)	804.00	836.00	4.0%
Non-residential, including changes of use (500-999m2 floorspace)	2,191.00	2,279.00	4.0%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Non-residential, including changes of use (1000-4999m2 floorspace)	3,477.00	3,616.00	4.0%
Non-residential, including changes of use (5000-9999m2 floorspace)	5,899.00	6,135.00	4.0%
Non-residential, including changes of use (10000m2+ floorspace)	9,282.00	9,653.00	4.0%
Planning Performance Agreement Charges (VATable, fee excludes VAT) Day rate			
Support Staff	381.00	396.00	3.9%
Officers	584.00	607.00	3.9%
Senior Officers	730.00	759.00	4.0%
Principal Officers	831.00	864.00	4.0%
Team Leaders	937.00	974.00	3.9%
Senior Management Team	1,566.00	1,629.00	4.0%

**DIRECTORATE: ENVIRONMENT AND COMMUNITIES
DEPARTMENT: TRANSPORT AND REGULATORY SERVICES**

SERVICE: ENVIRONMENTAL HEALTH – CONSTRUCTION MANAGEMENT TEAM ♦

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Variation/Dispensation to a Section 61 Notice (minimum half day fee to be charged, additional time based on hourly rates)	258.40	268.70	4.0%
Construction bond for development works admin fee (is vatable but net amount quoted)	275.40	288.60	4.8%
Construction bond for development works monitoring fee per hour. Variable dependent on seniority of Officer that is involved.	87.00	92.00	5.7%
NEW FOR 2024-25: Construction bond fee for non-attendance by developer/contractor at a pre-arranged site visit/inspection		38.80	New Charge

SERVICE: ENVIRONMENTAL HEALTH ♦

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Officer Hourly Rate*			
Head of Service**	123.27	128.20	4.0%
Team Manager**	86.43	89.90	4.0%
Principal Officer/Lead Practitioner	84.30	84.07	-0.3%
Environmental Health Officer/Trading Standards Officer/Licensing Enforcement Officer/Housing & Health Practitioner**	68.00	68.60	0.9%
Technical Officer/Licensing Officer/Noise & Nuisance Officer	59.50	61.88	4.0%
Admin officer**	42.00	43.70	4.0%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Primary Authority Scheme			
Primary Authority Consultation Fee	359.50	373.90	4.0%
Primary Authority Setup Fee (including the first 4 meetings fee)	899.50	935.50	4.0%
Primary Authority Transfer Fee	1,079.50	1,122.70	4.0%
Hourly officer charges (includes charge of •12% for management of the partnership •15% for officer training and competency costs •1% general transport costs •3% for equipment) Travel costs for visits to other branches will be charged separately	89.95	93.50	3.9%

* VAT to be added to fees for regulatory advice

** Average hourly rate across EH set on a cost recovery basis

SERVICE: ENVIRONMENTAL HEALTH – FOOD SAFETY ♦

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Statutory charges – <i>the Regulation allow the Council to recover reasonable costs up to a prescribed maximum as follows:</i>			
Risk Assessment (each assessment) (statutory maximum fee)	500.00	500.00	N/A
Analysing a Sample - Commercial and Large Supplies - taken during check monitoring - cost recovery - maximum permissible fee	100.00	100.00	N/A
Analysing a Sample - Commercial and Large Supplies - taken during audit monitoring and monitoring under Regulation 11 (radioactive substances) for all supplies - cost recovery - maximum permissible fee. Please note: A minimum fee of £217 for a half day consultation will be charged. Any further additional time will be charged by the hour.	500.00	500.00	N/A
Water Sampling (per visit)***	175.90	182.90	4.0%
Investigation (per investigation)**** (Hourly rate - cost recovery)	68.00	68.60	0.9%
Granting an authorisation (per authorisation) (Hourly rate - cost recovery)	68.00	68.60	0.9%
Food Export Certificates **	114.20	118.80	4.0%
Food Export Certificates within 24 hours **	171.50	178.40	4.0%
Food Hygiene re-rating	308.00	310.00	0.6%
Start-up Advice with Site Visit*	211.60	220.10	4.0%
Pre-opening Compliance Checks Site Visit *	175.90	182.90	4.0%
Coaching visit for Safe Food Better Business Management System*	138.20	143.70	4.0%
Advice Visit on how to improve your Food Hygiene Rating*	207.40	215.70	4.0%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Bespoke Arrangements With Environmental Health Officer	68.00	68.60	0.9%
Bespoke Arrangements with Team Manager	81.30	89.60	10.2%
Food condemnation/Food Surrender Certificate	207.40	215.70	4.0%
Full copy of Register	101.70	105.80	4.0%
Copy of Register - Per Sheet	2.30	2.40	4.3%
Deceased Persons (Cadaver) Certificates*	47.20	49.10	4.0%
Copies of Miscellaneous Documents*			
First sheet in any document	9.10	9.50	4.4%
Subsequent sheets	0.33	0.34	4.0%

* VAT to be added to fees for regulatory advice

** The officer average hourly rate (includes on costs), to cover travel, assessment prior to the visit, the visit, risk assessment and sampling as appropriate.

*** No fee is payable where a sample is taken and analysed solely to confirm or clarify the results of the analysis of a previous sample.

**** Hourly rate - cost recovery

***** Where a supply to a single dwelling is monitored, where it is suspected that the supply presents a potential risk to human health, a charge is only made if the owner or occupier requests the monitoring.

SERVICE: ENVIRONMENTAL HEALTH - NOISE AND NUISANCE - Control of Pollution Act 1974

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Pre-Application advice (minimum half day consultation to be charged, additional time based on the above hourly rates)	258.40	268.70	4.0%
Variation/Dispensation to a Section 61 Notice (minimum half day fee to be charged, additional time based on the above hourly rates)	258.40	268.70	4.0%

SERVICE: ENVIRONMENTAL HEALTH – PEST CONTROL (EXCLUDING VAT) ♦

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Pest Control			
Pest Investigation			
First treatment	28.00	28.00	0.0%
Cockroaches			
First treatment	161.50	161.50	0.0%
Per additional visit	57.00	57.00	0.0%
Bedbugs (up to 2 rooms)			
First treatment	330.00	330.00	0.0%
Per additional room	41.50	41.50	0.0%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Per additional visit	112.50	112.50	0.0%
Amount retained from refund if treatment does not proceed	28.00	28.00	0.0%
Fleas			
First treatment	135.00	135.00	0.0%
Pharaoh ants			
First treatment	163.00	163.00	0.0%
Garden ants			
First treatment	50.50	50.50	0.0%
Carpet beetles			
First treatment	135.00	135.00	0.0%
Stored Product Insects			
First treatment	135.00	135.00	0.0%
Rats			
First treatment	193.00	193.00	0.0%
Per additional visit	57.00	57.00	0.0%
Per additional room	27.00	27.00	0.0%
Mice			
First treatment	193.00	193.00	0.0%
Per additional visit	57.00	57.00	0.0%
Per additional room	27.00	27.00	0.0%
One-off			
Trapped live rodent visit	47.50	47.50	0.0%
Collection and removal of dead rodent	29.00	29.00	0.0%
Wasps nest	78.50	78.50	0.0%
Silverfish	72.50	72.50	0.0%
Domestic Beetle	72.50	72.50	0.0%
Squirrels Three visit treatment			
First treatment	208.00	POA	N/A
Extra charge for larger properties	45.00	POA	N/A
Pest Control – Other charges			
Aborted visits (client fails to keep appointment, premises not prepared for work or visit cancelled with less than 24 hours' notice)	28.00	28.00	0.0%
Supply of prefabricated sub-floor air vent covers	17.00	17.00	0.0%
Supply of interceptor cap	17.00	17.00	0.0%
Supply & fit prefabricated sub-floor air vent covers	39.00	39.00	0.0%
Supply and fit interceptor cap	78.00	78.00	0.0%
CCTV drain surveys	177.50	177.50	0.0%
Clinical Waste Collection (except sharps)	34.50	34.50	0.0%
Sharps Collection	11.30	11.30	0.0%
Sharps Drop Off	11.30	11.30	0.0%
Charge for baits/ equipment where client fails to allow officers to reclaim baits and equipment after treatment has been completed.	35.40	35.40	0.0%
Identification and treatment of clothes moth (1-2 rooms)			
First treatment	273.00	273.00	0.0%
Additional rooms for moth treatment (2 rooms)	68.60	68.60	0.0%
Drain clearance			

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
First treatment	164.90	164.90	0.0%
Drain clearance and interceptor cap			
First treatment	193.20	193.20	0.0%
Sales of moth traps (pack of 10)			
Sales of moth traps (pack of 10), including delivery. (delivery within the Borough)	61.10	61.10	0.0%
Sales of moth traps (pack of 10), including delivery. (postage to address in UK but outside the Borough)	67.20	67.20	0.0%
Sales of moth traps (pack of 10), collection from Pembroke Road reception	55.70	55.70	0.0%
Pest Control Commercial Hourly Rate			
Pest Control Commercial Hourly Rate Team Manager	110.30	110.30	0.0%
Pest Control Commercial Hourly Rate Senior Officer	83.40	83.40	0.0%
Pest Control Commercial Hourly Rate Officer	75.00	75.00	0.0%
Annual Contracts	POA	POA	N/A
Bird Works	POA	POA	N/A

SERVICE: ENVIRONMENTAL HEALTH – POLLUTION REGULATORY ♦

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Land use search, not VATable - Full, 250 metre radius	135.50	153.10	13.0%
Land use search, not VATable - Bespoke, 25 metre radius	88.40	94.80	7.2%

SERVICE: ENVIRONMENTAL HEALTH – PRIVATE SECTOR HOUSING ♦

These fees will be reviewed in February 2024 to ensure there is sufficient data following the launch of the new additional licensing scheme in the summer of 2023 to draw robust conclusions on whether the current fees still cover the costs. A separate decision report will be completed if charges need to change.

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
HMO Licensing Set-up Costs	370.00	370.00	0.0%
HMO Licensing Set-up Costs (Additional)	370.00	370.00	0.0%
Assisted fee for HMO Licensing*	312.00	312.00	0.0%
Professional advice to landlords	318.00	318.00	0.0%
Hourly rate for service of notices/orders/HMO Licensing			
Administration Officer	45.00	45.00	0.0%
Housing Officer	69.10	69.10	0.0%
Manager	85.20	85.20	0.0%

SERVICE: ENVIRONMENTAL HEALTH – TRADING STANDARDS

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Section 11(5) of the Weights and Measures Act 1985			
For the testing of equipment submitted under UK national initial or partial verification - cost per hour	88.00	91.50	4.0%
London Local Authorities Act 2007			
Registration Fee for Mail Forwarding Addresses	217.50	226.20	4.0%
Greater London Council General Powers Act			
Competitive Bidding Registration	293.00	304.70	4.0%
Competitive Bidding Certificate of Exemption	107.00	111.30	4.0%
Statutory Fees			
The Fireworks Regulations 2004: Fireworks – License to sell all year round*	500.00	500.00	0.0%

SERVICE: HIGHWAYS

All charges provided below relate to the amount of money that the Council receives, i.e. if a charge is applied by the customer's bank for making a payment, e.g. in the case of cheques or transfers from foreign banks (where accepted), then this charge is payable by the customer in addition to the charges below. It should be noted that if the charges are not paid in full, the application will not proceed until the full amount is received by the Council.

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Placing of Amenities on Public Highways			
Banners			
Hire charge per single site per week	32.00	33.30	4.1%
Erection and removal	Actual costs plus 20% administration charge plus VAT	actual cost + 20% admin fee + vat	
Festive decorations licence	66.00	68.60	3.9%
Creating, moving or removing resident bays, Pay-by-phone visitor parking bays, disabled blue badge bays, personalised disabled bays, all motorcycle bays, loading bays and on-carriageway bicycle bays (not related to a planning application, vehicle crossover or specific set of users)	No Charge	No Charge	N/A
Erection of temporary signs	46.00	47.80	3.9%
Permission for and the supply and erection of a traffic sign to specific land or premises	Actual cost + 20%	Actual cost + 20%	N/A
Regulation & Enforcement			
Sponsored or Memorial bench	2,697.00	2,804.90	4.0%
Application under S247 TCPA 1990 to stop up the highway	2,186.00	2,273.40	4.0%
Road traffic regulation			
Permission to introduce special temporary waiting restrictions for a relevant (special)	0.00	0.00	N/A

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
event. (A scheme of this type requires Lead Member approval with all costs borne by the event organiser)			
Search Fees			
Road layout search fee	105.00	109.20	4.0%
Highway status enquiries	114.00	118.60	4.0%
Licence or highways search cancellation fee (refund only applicable before licence due to start or before search made)	30% of fee	30% of fee	N/A
Technical approval of Highways structures			
(Category 0 - no departures) - Technical Approval Application (VAT to be added)	1,522.00	1,582.90	4.0%
(Category 1 - no departures) - *Fee for checking and approving structures (VAT to be added)	2,152.00	2,238.10	4.0%
(Category 2 - no departures) - *Fee for checking and approving structures (VAT to be added)	2,789.00	2,900.60	4.0%
(Category 2 - with departures) - *Fee for checking and approving structures (VAT to be added)	3,602 + cost of any extra officer time plus VAT	3,746.10 + cost of any extra officer time plus VAT	4.0%
(Category 3 - all) - *Fee for checking and approving structures	Actual cost including officer time plus VAT	Actual cost including officer time plus VAT	N/A
Transport Policy			
Cost of dealing with a public inquiry if the making of a stopping up order is challenged	Actual cost deducted from a £2,000 deposit placed with us before work begins	Actual cost deducted from a £2,000 deposit placed with us before work begins	N/A

Explanatory Notes

Clarification on the cost of traffic orders

Traffic order changes that have been requested for commercial purposes will be charged for.

For permanent traffic order changes included in the four monthly Miscellaneous Parking Amendment Order: for items to count as one change the following conditions will need to be met:

- items should be linked, e.g. if a pay-by-phone visitor parking bay is converted to a resident bay to make up for the conversion of a resident space to another use; and
- items should fit on the same street notice when the map is at the scale of 1:625.

Occasionally more than one change will fit on the same street notice. In such cases, each set of linked items will be charged as one change.

Where a scheme involves conversion of a number of bays for the same reason, e.g. a new car club operator joins the market, each bay will be charged for as a separate change.

The cost of parking suspensions is charged separately to the cost of making a temporary or emergency temporary traffic regulation order or the cost of closing a road for a relevant (special) event.

The cost of suspensions will apply on every day that public access to the site is physically possible, i.e. the road is not securely fenced off.

SERVICE: NETWORK MANAGEMENT ◆

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Placing of Amenities on Public Highways			
Supervising work on the highway carried out by developers under agreement	20% of the total cost of the works	20% of the total cost of the works	N/A
s177 Oversail Licence	266.00	276.60	4.0%
Rechargeable and other Street works			
Construction works on the highway	5% of the cost of the works deducted from a deposit which is placed with the Council prior to the works commencing	5% of the cost of the works deducted from a deposit which is placed with the Council prior to the works commencing	N/A
Make an opening of the footway to make an entrance of a cellar or vault.	5% of the cost of the works deducted from a deposit which is placed with the Council prior to the works commencing	5% of the cost of the works deducted from a deposit which is placed with the Council prior to the works commencing	N/A
Work on the street to provide means of admitting light to an adjacent premises.	5% of the cost of the works deducted from a deposit which is placed with the Council prior to the works commencing	5% of the cost of the works deducted from a deposit which is placed with the Council prior to the works commencing	N/A

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Admin fee for holding on to deposits for all licences and works where deposits are held, including temporarily moving bus stops where a deposit held	62.00	£64.50	4.0%
Inspecting a site after the licence has expired if the Council has not been informed that the area is clear	124.00	129.00	4.0%
Contacting customer to renew their licence if an inspection finds the licence has not been renewed but is still required	62.00	64.50	4.0%
Approving the design of private works on the public highway including footway crossovers	10% of the of the estimated cost of the works	10% of the of the estimated cost of the works	N/A
Licence fee under Section 171 of the Highways Act 1980 to carry out excavation works on an adopted highway. The licence requires that public liability insurance is provided and that the persons excavating in the street are qualified to do so.		699.00	New Charge
Supervising/implementing works including footway crossovers	Actual Cost + 20%	Actual Cost + 20%	N/A
Regulation & Enforcement			
Deposit a skip on the highway	135.00	143.00	5.9%
Erect scaffolding on the highway	312.00	669.00	114.4%
Deposit building materials on the highway	312.00	669.00	114.4%
Erect a hoarding or fence on the highway	312.00	669.00	114.4%
Erect temporary structures, e.g. Gantry, cradle or fan on the highway	312.00	669.00	114.4%
Crane operation on the highway	372.00	735.00	97.6%
Permission to carry out works by Licence under Section 50 NRSWA 1991	888.00	923.50	4.0%
Variation or Extension request to a S50 Licence	73.00	75.90	4.0%
Section 50 additional phase	268.00	278.70	4.0%
Road traffic regulation			
Cost of making a temporary road traffic regulation order	1,828.00	2,421.00	32.4%
Cost of road closures for relevant (special) Events	1,828.00	2,421.00	32.4%
Cost of making an emergency temporary road traffic notice	409.00	1,144.00	179.7%

SERVICE: TRANSPORT POLICY ♦

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Admin cost of each traffic order change which is included in the four monthly Miscellaneous Parking Amendment Order statutory consultation associated with planning	467.00	485.70	4.0%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
permission granted, a stopping up order, vehicle crossovers, creating or moving any specific parking bay (except diplomatic parking bays) designated for a specific set of users e.g. doctor's permit bays, electric vehicle charging bay, car club bays, antique dealer bays, coach bays, bus stops/ stands, police bays, ambulance bays, taxi ranks etc. or making any parking change which would benefit a specific set of users			
Implementation cost of each traffic order change which is included in the four monthly Miscellaneous Parking Amendment Order statutory consultation associated with planning permission granted, a stopping up order, vehicle crossovers, creating or moving any specific parking bay (except diplomatic parking bays) designated for a specific set of users e.g. doctor's permit bays, electric vehicle charging bay, car club bays, antique dealer bays, coach bays, bus stops/ stands, police bays, ambulance bays, taxi ranks etc. or making any parking change which would benefit a specific set of users	596.00	619.80	4.0%
Removing any specific parking bay designated for a specific set of users as part of the four monthly Miscellaneous Parking Amendment Order, e.g. doctor's permit bays, electric vehicle bay, car club bays, diplomatic parking bays, antique dealer bays, coach bays, bus stops/ stands, police bays, ambulance bays, taxi ranks etc.	No Charge	No Charge	N/A
Making a permanent road traffic regulation order (outside the four monthly Miscellaneous Parking Amendment Order)	Actual Cost	Actual Cost	N/A
Admin cost for moving a personalised disabled bay after position has been agreed.		111.30	New Charge

SERVICE: PARKING ♦

All charges provided below relate to the amount of money that the Council receives, i.e. if a charge is applied by the customer's bank for making a payment, e.g. in the case of cheques or transfers from foreign banks (where accepted), then this charge is payable by the customer in addition to the charges below. It should be noted that:

- if the charges are not paid in full, the application will not proceed until the full amount is received by the Council; and
- any false claims will not be refunded.

In previous years, the cost of parking permits, visitor parking, suspensions and dispensations were increased in line with the September Retail Price Index (RPI), which this year was 8.9 per cent. However, due to the cost of living crisis, the Council is choosing to limit the average inflationary increase applied to parking permit charges to 8.0 per cent.

Prices are rounded to the nearest £1 and therefore in some cases the percentage increase is higher or lower than the inflationary figure given above. The percentage increase in the cost of a resident's parking permit will vary according to the vehicle's CO2 emissions (see Explanatory Notes)

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Residents' Parking Permits			
Note: permit charges for 9-months permits will be the difference between a 12-month permit and a 3-month permit			
Motorcycle Permit (to park in motorcycle permit bays only)	Free	Free	N/A
Residents' car parking permit charges based on CO2 emissions			
Base cost of a 3 month permit (This cost is payable for all permits, with the exception of Motorcycle Bay only permits, and is regardless of the type of permit or vehicle)	28.00	35.00	25.0%
Base cost of a 6 month permit (This cost is payable for all permits, with the exception of Motorcycle Bay only permits, and is regardless of the type of permit or vehicle)	34.00	45.00	32.4%
Base cost of a 12 month permit (This cost is payable for all permits, with the exception of Motorcycle Bay only permits, and is regardless of the type of permit or vehicle)	40.00	55.00	37.5%
Band 1 - Additions to Base Price			
Fully electric car/ fully electric motorcycle (combined permit)/ historic tax class or other zero emissions vehicle will be the same price as the base permit price	0.00	0.00	N/A
Band 2 - Additions to Base Price			
Cost per CO2 g/km - 3 month permit	0.25	0.25	0.0%
Cost per CO2 g/km - 6 month permit	0.50	0.50	0.0%
Cost per CO2 g/km - 12 month permit	1.00	1.00	0.0%
Other Additions to Base Permit Price			
One month temporary permit	21.00	23.00	9.5%
Annual Combined Motorcycle Permit (to park in motorcycle and resident permit bays) - 6 months and 3 month permits would be 50% and 25% respectively	25.00	27.00	8.0%
Annual Unknown emissions for a car or van (Engine size not over 1549cc) - 6 months and 3 month permits would be 50% and 25% respectively	125.00	135.00	8.0%
Annual Unknown emissions for a car or van (Engine size over 1549cc) - 6 months and 3 month permits would be 50% and 25% respectively	173.00	187.00	8.1%
Diesel Surcharge (pre-Euro 6) including electric diesel/ diesel hybrid registered before 1 September 2015			

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
3 month permit	18.50	20.50	10.8%
6 month permit	37.00	41.00	10.8%
12 month permit	74.00	82.00	10.8%
Second and subsequent residents' permit surcharge			
3 month permit	22.75	24.75	8.8%
6 month permit	45.50	49.50	8.8%
12 month permit	91.00	99.00	8.8%
Doctors' Bay Permits			
First permit for a doctors' bay (12 months)	347.00	375.00	8.1%
Each additional permit for a doctors' bay (12 months)	17.00	19.00	11.8%
Car Club Permits			
Annual permit charges			
Permit for a non-electric vehicle (floating car club) excl VAT	1,792.00	1,936.00	8.0%
Permit for an electric vehicle (floating car club) excl VAT	897.00	969.00	8.0%
Permit for an electric van	1,605.00	1,734.00	8.0%
Permit for a car in VED bands A and B	794.00	858.00	8.1%
Permit for a car in VED band C	1,099.00	1,187.00	8.0%
Permit for a car in VED band D	1,421.00	1,535.00	8.0%
Permit for a Euro 6 van	2,120.00	2,290.00	8.0%
Administrative Charges			
Administrative charge for processing refunds, replacing lost, stolen, damaged or destroyed permits and processing permanent or temporary change of vehicle applications, associated with all permits other than antique dealer permits	10.00	11.00	10.0%
Antique Dealer Permits			
Annual Antique Dealer Permit - (new permits and renewals)	230.00	248.40	8.0%
Administrative charges for Antique Dealers' Permits			
Administrative charge for replacing antique dealer permits, i.e. replacing lost, destroyed, damaged or stolen permits, change of vehicle, adding a second vehicle to the permit and issuing temporary permits.	8.00	9.00	12.5%
On-street Pay-By-Phone			
On-street Pay-By-Phone tariff for motorcycle bays			
Daily charge for parking in motorcycle bays without a residents' motorcycle parking permit for electric motorcycles	Free	Free	N/A
Daily charge for non-electric motorcycle parking in motorcycle bays without a residents' motorcycle parking permit	2.00	2.00	0.0%
Monthly permit for non-electric motorcycle parking in motorcycle bays without a residents' motorcycle parking permit	20.00	20.00	0.0%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Yearly permit for non-electric motorcycle parking in motorcycle bays without a residents' motorcycle parking permit	200.00	200.00	0.0%
On-street Pay-By-Phone tariff per hour			
Basic (Fully Electric vehicle or zero emissions vehicle (including fully fuel cell (hydrogen)))	1.50	1.60	6.7%
Basic (Petrol/Hybrid-Petrol/Electric-Petrol/Hybrid-Electric/ Gas/Gas-Petrol/Other/Emissions unknown)	2.00	2.10	5.0%
Basic (Diesel/ Hybrid-Diesel/ Electric-Diesel/Gas-Diesel/Pay and Display machine if reinstated)	2.30	2.40	4.3%
Low (Fully Electric vehicle or zero emissions vehicle (including fully fuel cell (hydrogen)))	2.50	2.70	8.0%
Low (Petrol/Hybrid-Petrol/Electric-Petrol/Hybrid-Electric/ Gas/Gas-Petrol/Other/Emissions unknown)	3.30	3.60	9.1%
Low (Diesel/ Hybrid-Diesel/ Electric-Diesel/Gas-Diesel/Pay and Display machine if reinstated)	3.80	4.10	7.9%
Medium (Fully Electric vehicle or zero emissions vehicle (including fully fuel cell (hydrogen)))	3.50	3.80	8.6%
Medium (Petrol/Hybrid-Petrol/Electric-Petrol/Hybrid-Electric/ Gas/Gas-Petrol/Other/Emissions unknown)	4.70	5.10	8.6%
Medium (Diesel/ Hybrid-Diesel/ Electric-Diesel/Gas-Diesel/Pay and Display machine if reinstated)	5.30	5.70	7.5%
High (Fully Electric vehicle or zero emissions vehicle (including fully fuel cell (hydrogen)))	4.50	4.90	8.9%
High (Petrol/Hybrid-Petrol/Electric-Petrol/Hybrid-Electric/ Gas/Gas-Petrol/Other/Emissions unknown)	6.00	6.50	8.3%
High (Diesel/ Hybrid-Diesel/ Electric-Diesel/Gas-Diesel/Pay and Display machine if reinstated)	6.80	7.40	8.8%
Holland Park Car Park Pay-By-Phone tariff per hour			
Medium (Fully Electric vehicle or zero emissions vehicle (including fully fuel cell (hydrogen)))	3.50	3.80	8.6%
Medium (Petrol/Hybrid-Petrol/Electric-Petrol/Hybrid-Electric/ Gas/Gas-Petrol/Other/Emissions unknown)	4.70	5.10	8.6%
Medium (Diesel/ Hybrid-Diesel/ Electric-Diesel/Gas-Diesel/Pay and Display machine if reinstated)	5.30	5.70	7.5%
Parking Suspensions			
Fewer than six chargeable days (per space per chargeable day)	66.00	72.00	9.1%
Six to 42 chargeable days inclusive (per space per chargeable day)	99.00	108.00	9.1%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
43 chargeable days or more (per space per chargeable day)	132.00	144.00	9.1%
Express Suspension (5 working day notice period, rather than normal 10 working day notice period) cost per application	330.00	357.00	8.2%
Utilities suspensions where the suspended bays will be excavated by the utility company	Suspension charges apply for the first day only	Suspension charges apply for the first day only	N/A
Utilities suspensions where the suspended bays will not be excavated by the utility company, e.g. traffic management reasons	Suspension charges apply for every day of the suspension	Suspension charges apply for every day of the suspension	N/A
Administrative charges for suspensions			
Administrative charge for cancelling a suspension or making any change to the suspension sign on-street after the suspension sign has been posted (per suspension application)	22.00	24.00	9.1%
Administration charge for cancelling a suspension or making changes to the suspension application where suspension sign has not been posted and where the change is the second or subsequent change made to that application	17.00	19.00	11.8%
Parking Dispensations			
Fewer than six chargeable days (per five metre space per chargeable day)	66.00	72.00	9.1%
Six to 42 chargeable days inclusive (per five metre space per chargeable day)	99.00	108.00	9.1%
43 chargeable days or more (per five metre space per chargeable day)	132.00	144.00	9.1%

Explanatory notes:

Resident permit charges

The charge for residents' parking permits has two elements:

- base permit price
- surcharge per gramme of CO2 per km

When we changed to the emissions-based resident parking permit structure, the base permit price was the same for all permit duration periods, i.e. 3 month, 6 month and 12 month and reflected the cost of issuing a permit.

In 2023/24, the base permit price was £40 and the cost per gramme of CO2 per km was £1. The average cost of a residents' permit, including the base price, was £182. An eight per cent inflationary increase in the average cost of a residents' permit would therefore be £15.

We propose to freeze the charge per gramme of CO2 per km. This means that to achieve the 8 per cent inflationary increase in the cost of an average permit, the base annual permit price will rise from £40 to £55. The additional cost which is added to the base permit price for the one-month temporary permit, Combined Motorcycle Permits (to park in motorcycle and resident permit bays) and permits for vehicles with unknown emissions will remain unchanged, as the inflationary increase for these permits will be added to the base permit price.

Diesel surcharge

In April 2021, we changed the resident parking permit structure to provide a greater incentive for residents to choose a cleaner vehicle. Further details can be found in the Key Decision Report link below.

<https://www.rbkc.gov.uk/howwegovern/keydecisions/decision.aspx?DecisionID=5520>

One of the recommendations of the report was that the diesel surcharge be increased at a rate above the general rate of inflation from 2022/23 onwards to encourage residents to choose petrol or electric vehicles. Therefore the 12-month diesel surcharge has been increased by 10.4 per cent (the uplift of 8% on other prices based on September RPI plus 2.4 per cent) and rounded to the nearest pound. The six month and three-month diesel surcharge price are a half and a quarter of the annual cost respectively.

Visitor motorcycle parking tariff

Although we charge residents to park motorcycles in standard residents' bays, we do not charge residents to park in resident permit motorcycle bays.

When proof of payment for visitor parking required a Pay-and-Display ticket, motorcycles were made exempt due to their not having a secure mechanism for displaying such tickets. That limitation does not apply now that payment is made by Pay-by-phone so we proposed to charge in April 2023. Charging for visitor motorcycle parking will reduce the incidence of motorcycles being left in bays for long periods of time, thereby releasing more space for daily visitors. We have not yet implemented this charge for visitor motorcycle parking.

From 1 April 2024, charges will remain at current levels and non-electric visitor motorcycles will continue to be charged £2 per day. A monthly permit to park in visitor motorcycle bays will cost £20 and a yearly permit will remain at £200.

Electric motorcycles will continue to park for free in visitor motorcycle bays, as will motorcycles with a valid residents' motorcycle permit.

All visitor motorcycle bays have the same Pay-by-phone location code and so motorcyclists are able to park in multiple visitor motorcycle bays on the same day without having to pay again.

From 1 April 2023, all our motorcycle bays became shared use bays (subject to the usual consideration of traffic order objections) so can be used by visitors (who pay) and residents (who can park for free with a permit). This provides a total of 312 bays available to motorcyclists.

Visitor parking tariffs

We link visitor parking tariffs to the Retail Price Index (RPI) to ensure that they keep pace with inflation. In this way, parking tariffs discourage non-essential trips and increase the opportunity

for motorists to find a vacant space without excessive searching. We review charges each year, taking account of the change in RPI since the previous increase, but it does not necessarily increase them every year.

We last increased visitor parking tariffs, across all tariff bands in April 2023 when the base price for visitor parking became the electric vehicle tariff, to make it easier to maintain a differential of £1 per hour between the four tariff areas. The petrol tariff is now set to be 33 per cent more than the electric vehicle tariff (rounded to the nearest 10p) and the diesel tariff is now set to be 50 per cent more than the electric vehicle tariff (rounded to the nearest 10p).

The actual charges are based on applying the eight per cent inflationary increase to the electric vehicle price for each of the four tariff areas.

Tariff Area	Price per hour		
	Fully Electric vehicle or zero emissions vehicle (including fully fuel cell (hydrogen))	Petrol/Hybrid-Petrol/Electric-Petrol/Hybrid-Electric/Gas/Gas-Petrol/Other/Emissions unknown	Diesel/ Hybrid-Diesel/ Electric-Diesel/Gas-Diesel/*
Basic	£1.60	£2.10	£2.40
Low	£2.70	£3.60	£4.10
Medium	£3.80	£5.10	£5.70
High	£4.90	£6.50	£7.40

**in the event that we were to decide to reinstate the use of pay and display machines, the tariff would be equivalent to the diesel rate*

Suspension and dispensation charges

Suspension and dispensation charges are based on the tariff in the high tariff area for petrol vehicles and are calculated as follows:

- i) Fewer than six chargeable days (per space per chargeable day) – this is 11 times the cost of the hourly petrol tariff in the high tariff area, rounded to the nearest pound;
- ii) Six to 42 chargeable days inclusive (per space per chargeable day) – this is 1.5 times the cost of (i);
- iii) 43 chargeable days or more (per space per chargeable day) – this is twice the cost of (i).

As the cost of the petrol tariff in the high tariff area has increased this year, so too has the cost of suspensions and dispensations.

Express suspension charge

On 1 April 2023, we introduced an express suspension charge which requires five working days' notice rather than the standard ten working days' notice. This is a one-off cost per application and is priced at five times the "fewer than six chargeable days" charge.

Clarification of the cost of suspensions

It has come to officers' attention that some customers are swapping the applicant names on suspension bookings so that they avoid the higher charges for longer suspensions. For clarification, we apply the higher charge for suspensions when the cumulative days relate to the same planning permission rather than by applicant for suspensions which have an associated planning permission. We also reserves the right to apply the higher charge where it has evidence of swapping between applicants, or other behaviour, to avoid the higher charge. Suspensions for bays behind hoardings will be charged for every day that the bay is unusable.

Administrative charges

We do not levy an administration charge for residents transferring a private number plate to a different vehicle.

The administrative charge for antique dealer permits was last increased in April 2023. From 1 April 2024, this charge will rise by eight percent (rounded).

DIRECTORATE: ADULT SOCIAL CARE & PUBLIC HEALTH DEPARTMENT: ADULT SOCIAL CARE

SERVICE: ADULT SOCIAL CARE ◆

Councils are required to have a client contribution policy that is demonstrably fair and does not undermine the overall objectives of social care – to promote both independence and social inclusion of individuals. A Contributions Policy is in place. A financial assessment is undertaken in line with the Contributions Policy and determines for each individual, the financial contribution that they are asked to make towards the cost of their care. The amount an individual contributes must be an 'affordable' amount, based on their ability to pay. The table below sets out the fees and charges for Adult Social Care services. Within Adult Social Care there are some charges for which the charging framework is set nationally, such as residential and nursing care. These are excluded from the fees and charges set out below.

Fee Description	2023-24 Fee (£)	2024-25 Proposed Fee (£)	% Increase/ (Decrease)
Home Care Services (the charge for home care services is set at the average of rates charged by the Council's main home care contractors)	19.64	20.43	4.00%
6 Week Reablement Care (a local authority is not allowed to charge for the first 6 weeks of intermediate care)	No Charge	No Charge	N/A
Day Care (per half day session) Standard	20.46	21.28	4.00%
Day Care (per half day session) Complex Needs	27.14	28.22	4.00%
Transport - A charge for each round trip to and from a day centre	11.24	11.69	4.00%
Deferred Payment Agreements - One off set up charge	500.00	500	0.00%
Deferred Payment Agreements - Ongoing annual maintenance charge	100.00	100	0.00%

**DIRECTORATE: RESOURCES AND CUSTOMER DELIVERY
DEPARTMENT: LEGAL & GOVERNANCE SERVICES**

SERVICE: LEGAL SERVICES

**Legal Services will require a non-refundable up-front payment of £250 before commencing any Property legal work.

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Residential Property work**			
Collective Enfranchisement	1,840.00	1,920.00	4.3%
Deeds of Variation	960.00	1,000.00	4.2%
Flat Enlargements / Divisions	1,840.00	1,920.00	4.3%
Lease Extensions (via D of V)	1,040.00	1,090.00	4.8%
Mortgages & Charges	240.00	250.00	4.2%
Notices	50.00	60.00	20.0%
Property Sales and Leases (Non RTB)	1,760.00	1,840.00	4.5%
Residential Licences	800.00	840.00	5.0%
All other residential work – Hourly Rate	160.00	170.00	6.3%
Commercial Property work**			
Commercial Leases		1,290.00	New Charge
Commercial Licences	1,200.00	1,250.00	4.2%
All other Commercial work – Hourly Rate	160.00	170.00	6.3%
Planning work**			
Section 106 Agreements– Hourly Rate	275.00	295.00	7.3%
Section 106 Agreements – PPAs – Hourly Rate	320.00	340.00	6.3%
Section 38 / 278 Agreements – Hourly Rate	220.00	235.00	6.8%

**DIRECTORATE: RESOURCES AND CUSTOMER DELIVERY
DEPARTMENT: CUSTOMER DELIVERY**

SERVICE: CONCESSIONARY TRANSPORT SERVICE

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Blue Badge Initial application	10.00	10.00	0.0%
Blue Badge Replacements	10.00	10.00	0.0%

SERVICE: COUNCIL TAX

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Council Tax Summons Costs	86.70	86.70	0.0%
Council Tax Liability Costs	35.70	35.70	0.0%

SERVICE: BUSINESS RATES

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Business Rates Summons Costs	138.00	138.00	0.0%
Business Rates Liability Costs	44.00	44.00	0.0%

SERVICE: ENFORCEMENT*

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Compliance Fee	75.00	75.00	0.0%
Visit Fee	235.00	235.00	0.0%

*Enforcement Fees are prescribed in legislation

SERVICE: CORPORATE SAFETY

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Category A : -			
Statutory duties for Community Schools			
Nursery Schools	Free	Free	N/A
Primary Schools	Free	Free	N/A
Secondary Schools	Free	Free	N/A
Special Schools	Free	Free	N/A
VA Schools, Academies, Free Schools etc.	165	170	3.03%
Category B : -			
Advisory information and subscription service (i) Development and deployment of policy and guidance (ii) Health and safety audit (iii) (No charge for community schools) Fire safety advice (iv)			
Nursery/Primary	775	810	4.52%
Secondary	1,575	1,640	4.13%
Special	1,350	1,400	3.70%
Category C1 : -			
Training - Each course will be quoted individually			
Category C2 : -			
Radiation protection advisory service	380	400	5.26%
Category D : -			

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
An 'as and when required' service (as opposed to the annual package), the rate per day 7.5 hour Day	525	550	4.76%
An 'as and when required' service (as opposed to the annual package), per half-day (3.75 hours)	295	310	5.08%
An 'as and when required' service (as opposed to the annual package), per hour or part there of	95	100	5.26%

SERVICE: CONFERENCE & EVENTS

Fees for the Conference & Events Service are set one year in advance due to the requirement to enable pre-bookings. The 2024-25 charges have therefore already been agreed. These are included for completeness here for the 2024-25 Fees and Charges Schedule, and the 2025-26 Fees & Charges are proposed for decision.

Fee Description (excluding VAT) (subject to standard rate VAT)	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)	2025-26 Proposed Fee (£)	% Increase/ (Decrease)
Kensington Town Hall (Monday to Friday)					
The Great Hall (inclusive of foyers)					
· Day (8am to 6pm)	5,260.00	5,525.00	5%	5,745.00	4%
· Late Day (2pm to midnight)	5,460.00	5,735.00	5%	5,965.00	4%
· Full Day (8am to midnight)	5,780.00	6,070.00	5%	6,315.00	4%
· Hourly Rate (Applies after midnight or for evening meetings after 6pm)	600.00	630.00	5%	655.00	4%
The Small Hall (inclusive of Foyers)					
· Day (8am to 6pm)	1,485.00	1,560.00	5%	1,620.00	4%
· Late Day (2pm to midnight)	1,640.00	1,720.00	5%	1,790.00	4%
· Full Day (8am to midnight)	1,820.00	1,910.00	5%	1,985.00	4%
· Hourly Rate (Applies after midnight or for evening meetings after 6pm)	255.00	270.00	6%	280.00	4%
The Great and Small Hall combined					
· Day (8am to 6pm)	5,955.00	6,255.00	5%	6,505.00	4%
· Late Day (2pm to midnight)	5,980.00	6,280.00	5%	6,530.00	4%
· Full Day (8am to midnight)	6,845.00	7,185.00	5%	7,470.00	4%

Fee Description (excluding VAT) (subject to standard rate VAT)	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)	2025-26 Proposed Fee (£)	% Increase/ (Decrease)
· Hourly Rate (Applies after midnight or for evening meetings after 6pm)	860.00	905.00	5%	940.00	4%
Kensington Town Hall (Saturday, Sunday and Bank Holidays)					
The Great Hall (inclusive of foyers)					
· Day (8am to 6pm)	5,785.00	6,075.00	5%	6,320.00	4%
· Late Day (2pm to midnight)	6,435.00	6,755.00	5%	7,025.00	4%
· Full Day (8am to midnight)	6,845.00	7,190.00	5%	7,480.00	4%
· Hourly Rate (Applies after midnight or for evening meetings after 6pm)	730.00	765.00	5%	795.00	4%
The Small Hall (inclusive of Foyers)					
· Day (8am to 6pm)	2,040.00	2,145.00	5%	2,230.00	4%
· Late Day (2pm to midnight)	2,230.00	2,340.00	5%	2,435.00	4%
· Full Day (8am to midnight)	2,370.00	2,490.00	5%	2,590.00	4%
· Hourly Rate (Applies after midnight or for evening meetings after 6pm)	350.00	370.00	6%	385.00	4%
The Great and Small Hall combined					
· Day (8am to 6pm)	6,990.00	7,340.00	5%	7,635.00	4%
· Late Day (2pm to midnight)	7,860.00	8,255.00	5%	8,585.00	4%
· Full Day (8am to midnight)	8,325.00	8,740.00	5%	9,090.00	4%
· Hourly Rate (Applies after midnight or for evening meetings after 6pm)	1,075.00	1,130.00	5%	1,175.00	4%
Mayor's Parlour (including Committee Rooms 3 and 4)					
· Standard Hourly Rate (minimum booking 4 hours)	495.00	520.00	5%	540.00	4%
· After 17.00 per Hour	580.00	610.00	5%	635.00	4%
Committee Rooms/Council Chamber					
Council Chamber					
· Standard Hourly Rate (minimum booking 4 hours)	120.00	125.00	4%	130.00	4%
· After 17.00 per Hour	205.00	215.00	5%	225.00	5%

Fee Description (excluding VAT) (subject to standard rate VAT)	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)	2025-26 Proposed Fee (£)	% Increase/ (Decrease)
Committee Rooms 1 to 5					
· Standard Hourly Rate (minimum booking 4 hours)	100.00	105.00	5%	110.00	5%
· After 17.00 per Hour	195.00	205.00	5%	215.00	5%
CHELSEA OLD TOWN HALL (exempt from VAT) (Monday to Friday)					
The Main Hall					
· Day (8am to 6pm)	2,080.00	2,185.00	5%	2,270.00	4%
· Late Day (2pm to Midnight)	2,525.00	2,650.00	5%	2,755.00	4%
· Full Day (8am to midnight)	2,685.00	2,820.00	5%	2,935.00	4%
· Hourly Rate (Applies to evening meetings after 6pm)	375.00	395.00	5%	410.00	4%
The Small Hall					
· Day (8am to 6pm)	1,140.00	1,200.00	5%	1,250.00	4%
· Full Day (8am to midnight)	1,480.00	1,555.00	5%	1,615.00	4%
· Hourly Rate (Applies to evening meetings after 6pm)	255.00	270.00	6%	280.00	4%
Main Hall and Small Hall Combined					
· Day (8am to 6pm)	3,105.00	3,260.00	5%	3,390.00	4%
· Late Day (2pm to midnight)	3,580.00	3,760.00	5%	3,910.00	4%
· Full Day (8am to midnight)	3,800.00	3,990.00	5%	4,150.00	4%
· Hourly Rate (Applies to evening meetings after 6pm)	615.00	645.00	5%	670.00	4%
Main Hall and Cadogan Suite Combined					
· Day (8am to 6pm)	3,105.00	3,260.00	5%	3,390.00	4%
· Late Day (2pm to midnight)	3,580.00	3,760.00	5%	3,910.00	4%
· Full Day (8am to midnight)	3,800.00	3,990.00	5%	4,150.00	4%
· Hourly Rate (Applies to evening meetings after 6pm)	615.00	645.00	5%	670.00	4%
All Spaces Combined					
· Day (8am to 6pm)	3,620.00	3,800.00	5%	3,950.00	4%
· Late Day (2pm to midnight)	3,970.00	4,170.00	5%	4,335.00	4%
· Full Day (8am to midnight)	4,060.00	4,265.00	5%	4,435.00	4%

Fee Description (excluding VAT) (subject to standard rate VAT)	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)	2025-26 Proposed Fee (£)	% Increase/ (Decrease)
· Hourly Rate (Applies to evening meetings after 6pm)	655.00	690.00	5%	720.00	4%
CHELSEA OLD TOWN HALL (exempt from VAT) (Saturday, Sunday and Bank Holidays)					
The Main Hall					
· Day (8am to 6pm)	2,565.00	2,695.00	5%	2,805.00	4%
· Late Day (2pm to midnight)	3,000.00	3,150.00	5%	3,275.00	4%
· Full Day (8am to midnight)	3,415.00	3,585.00	5%	3,730.00	4%
· Hourly Rate (Applies to evening meetings after 6pm)	565.00	595.00	5%	620.00	4%
The Small Hall					
· Day (8am to 6pm)	1,375.00	1,445.00	5%	1,505.00	4%
· Full Day (8am to midnight)	1,795.00	1,885.00	5%	1,960.00	4%
· Hourly Rate (Applies to evening meetings after 6pm)	330.00	345.00	5%	360.00	4%
The Main and Small Hall combined					
· Day (8am to 6pm)	3,910.00	4,105.00	5%	4,270.00	4%
· Late Day (2pm to midnight)	4,135.00	4,340.00	5%	4,515.00	4%
· Full Day (8am to midnight)	4,360.00	4,580.00	5%	4,765.00	4%
· Hourly Rate (Applies to evening meetings after 6pm)	885.00	930.00	5%	965.00	4%
Main Hall and Cadogan Suite Combined					
· Day (8am to 6pm)	3,910.00	4,105.00	5%	4,270.00	4%
· Late Day (2pm to midnight)	4,135.00	4,340.00	5%	4,515.00	4%
· Full Day (8am to midnight)	4,360.00	4,580.00	5%	4,765.00	4%
· Hourly Rate (Applies to evening meetings after 6pm)	885.00	930.00	5%	965.00	4%
All Rooms Combined					
· Day (8am to 6pm)	4,425.00	4,645.00	5%	4,830.00	4%
· Late Day (2pm to midnight)	4,530.00	4,760.00	5%	4,950.00	4%
· Full Day (8am to midnight)	4,620.00	4,850.00	5%	5,045.00	4%
· Hourly Rate (Applies to evening meetings after 6pm)	920.00	970.00	5%	1,010.00	4%

Fee Description (excluding VAT) (subject to standard rate VAT)	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)	2025-26 Proposed Fee (£)	% Increase/ (Decrease)
ORANGERY (VAT applicable in certain circumstances) Weddings, Receptions and other events					
Monday to Thursday (excl. Bank Holidays):					
Day or Evening Hire (9.00-17.00 or 18.00-23.30)					
· 1 April - 31 Oct	2,495.00	2,620.00	5%	2,725.00	4%
· 1 Nov - 31 Mar	1,995.00	2,095.00	5%	2,180.00	4%
Late Day Rate (14:00 - 23:30)					
· 1 April - 31 Oct	3,975.00	4,175.00	5%	4,340.00	4%
· 1 Nov - 31 Mar	3,175.00	3,335.00	5%	3,470.00	4%
Full Day Hire (9.00-23.30)					
· 1 April - 31 Oct	4,755.00	4,995.00	5%	5,195.00	4%
· 1 Nov - 31 Mar	3,725.00	3,910.00	5%	4,065.00	4%
Friday to Sunday (incl. Bank Holidays):					
Day or Evening Hire (9.00-17.00 or 18.00-23.30)					
· 1 April - 31 Oct	2,775.00	2,915.00	5%	3,030.00	4%
· 1 Nov - 31 Mar	2,190.00	2,300.00	5%	2,390.00	4%
Late Day Rate (14:00 - 23:30)					
· 1 April - 31 Oct	4,380.00	4,700.00	7%	4,890.00	4%
· 1 Nov - 31 Mar	3,510.00	3,685.00	5%	3,830.00	4%
Full Day Hire (9.00-23.30)					
· 1 April - 31 Oct	5,270.00	5,535.00	5%	5,755.00	4%
· 1 Nov - 31 Mar	4,110.00	4,315.00	5%	4,490.00	4%
Hourly rate extension	365.00	385.00	5%	400.00	4%
Lawn hire for siting marquee	595.00	610.00	3%	635.00	4%
Staff Hire/Other Charges					
Service Staff (incl Porter, Cleaner, Usher, Cloakroom) Min 4 hours	23.5	24.25	3%	25.25	4%
Traffic Marsh/SIA Security (Standard) Min 5 hours	17.25	17.75	3%	18.5	4%
Traffic Marsh/SIA Security (Bank Holiday) Min 5 hours	26.25	27	3%	28.00	4%
Traffic Marsh/SIA Security (Special Day - Christmas Day, Boxing Day, New Year Eve and New Year Day) Min 5 hours	35.25	36.25	3%	37.75	4%

Fee Description (excluding VAT) (subject to standard rate VAT)	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)	2025-26 Proposed Fee (£)	% Increase/ (Decrease)
AV Technician (Half day) 1-4 hours	234.00	241.00	3%	250.75	4%
AV Technician (Full day) 4-9 hours	369.25	380	3%	395.25	4%
Other Charges					
Damage Deposit	607.00	637.25	5%	662.75	4%
Damage Deposit - For exhibitions	1,060.75	1,113.75	5%	1,158.25	4%
Catering Waiver - Great/Main Hall	1,040.50	1,092.50	5%	1,136.25	4%
Catering Waiver - Small Hall	566.00	594.25	5%	618.00	4%
Catering Waiver - Discretionary Rate (generally café service)	265.25	278.5	5%	289.75	4%
Photocopying per sheet after first 50 free	0.05	0.05	0%	0.05	0%
PA System (Chelsea) Half day	265.25	278.5	5%	289.75	4%
PA System (Chelsea) Full day	530.50	557	5%	579.25	4%
Uplighters	15.75	16.5	5%	17.25	5%

**DIRECTORATE: HOUSING AND SOCIAL INVESTMENT
DEPARTMENT: HOUSING MANAGEMENT GENERAL FUND**

SERVICE: Travellers Sites ◆

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Travellers Rent	117.49	126.54	7.7%
Travellers Service Charges *	18.35	19.76	7.7%

**includes water and council tax*

SERVICE: PUBLIC CONVENIENCES ◆

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Public conveniences - charge per use	0.20	0.20	0.0%

**DIRECTORATE: CHILDREN'S SERVICES
DEPARTMENT: LIBRARIES AND ARCHIVES**

SERVICE: LIBRARIES AND ARCHIVES ♦

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Overdue charges			
Book/Audio fines	0.25	0.25	0.0%
Book/Audio fines 16-17 years	0.10	0.10	0.0%
Charge for posting overdue notices	1.00	1.00	0.0%
Charge for posting overdue notices under 18	0.40	0.40	0.0%
Maximum overdue fine limit aged 18+	10.00	10.00	0.0%
Maximum overdue fine limit 16-17 years	2.00	2.00	0.0%
Lending charges of non-book items			
Replacement Library card	3.30	3.50	6.1%
Replacement Library card under 16s	1.10	1.20	9.1%
Standard reservation	1.00	1.10	10.0%
Reservations – concessions	0.60	0.65	8.3%
Reservations - 16-17 years	0.60	0.65	8.3%
CD single or set	1.10	1.20	9.1%
CDs single or sets (concessions -people receiving benefits, RBKC staff)	0.45	0.50	11.1%
Language course on cassette/CD	2.75	2.90	5.5%
Language course cassette/CD (concessions – people receiving benefits, RBKC staff)	1.40	1.50	7.1%
Language courses on CD-ROM	2.75	2.90	5.5%
Language courses on DVD	2.50	2.70	8.0%
Language courses on DVD (RBKC staff)	2.25	2.40	6.7%
Online language courses	6.75	7.20	6.7%
Talking books (3 weeks)	1.10	1.10	0.0%
Talking books (concessions -people receiving benefits, RBKC staff)	0.55	0.55	0.0%
New release DVDs	2.75	2.90	5.5%
Feature DVDs	2.20	2.40	9.1%
Children's DVDs non feature	1.10	1.20	9.1%
Children's DVD features and Feature films U	1.10	1.20	9.1%
DVD boxed sets	2.75	2.90	5.5%
Photocopying/Printing charges			
Black and white A4 photocopying per side	0.25	0.30	20.0%
Photocopying - Black and white A4 photocopying per side (staff assisted)	0.50	Charge Removed	Charge Removed
Photocopying - Black and white A3	0.50	0.55	10.0%
Photocopying - Black and white A3 (staff assisted)	0.75	Charge Removed	Charge Removed
Photocopying Colour A4	0.90	1.00	11.1%
Photocopying - Colour A4 (staff assisted)	1.25	Charge Removed	Charge Removed
Photocopying - Colour A3 (staff assisted)	2.00	Charge Removed	Charge Removed
Printing - A4 Colour	1.20	1.20	0.0%
Printing - A4 Black and white	0.25	0.25	0.0%
Printing - A3 Black and white	0.50	0.50	0.0%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Printing - A3 colour	1.65	1.65	0.0%
Scanning - up to A4 - First page and emailed	1.65	1.65	0.0%
Scanning - up to A4 - subsequent pages and emailed	1.10	1.10	0.0%
Archives & Local Studies charges			
Research (after first 15 minutes) Commercial requests	60.00	60.00	0.0%
Research (after first 15 minutes) non-commercial / personal requests	40.00	40.00	0.0%
Archives: 'Rushed Research' + building history	70.00	70.00	0.0%
Talks given onsite at Archives & Local Studies Centre	105.00	105.00	0.0%
Talks given outside Archive & Local Studies up to 60 mins, travel expenses to be covered separately, max rate charged	200.00	200.00	0.0%
Guided tours of the Archives & Local Studies areas, up to 90 mins and for up to 15 people	110.00	110.00	0.0%
Archives storage per linear metre per annum	50.00	50.00	0.0%
Archives object loan charges (per item for duration of loan)	150.00	160.50	7.0%
Archives shop items	Mark up + 50%	Mark up + 50%	0.0%
Archives Digital Imaging and Printing - up to A4 size per image excl VAT	9.00	9.50	5.6%
Archives Digital Imaging and Printing - up to A3 size per image excl VAT	18.00	19.00	5.6%
Archives Digital files - low resolutions (web/online use, typical size 500k) per image excl VAT	10.00	10.50	5.0%
Archives Digital files - medium resolution (standard Reproduction, typical size 20mb) per image excl VAT	15.00	16.00	6.7%
Archives Digital files - high resolution (highest quality reproduction, typical size 50mb) per image excl VAT	20.00	21.00	5.0%
Archives digital files on CD / per CD	4.00	4.00	0.0%
Archives digital files on USB / per USB	£3 plus cost of USB stick	£3 plus cost of USB stick	0.0%
Archives self-service photography (personal use) per day	6.00	6.00	0.0%
Archives self-service photography (commercial use) per day	15.00	15.00	0.0%
Archives research service - local history, business history etc / per hour	50.00	50.00	0.0%
Reference image provided remotely (via email or file transfer)	5.00	5.00	0.0%
Postage & Packaging of prints A3 (UK) / per request	8.00	8.50	6.3%
Reproduction/Licensing: books, periodicals, newspapers & magazines (one country, one language) / per image excl VAT	40.00	43.00	7.5%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Reproduction/Licensing: books, periodicals, newspapers & magazines (world, one language) / per image excl VAT	55.00	59.00	7.3%
Reproduction/Licensing: books, periodicals, newspapers & magazines (world, multiple languages) / per image excl VAT	80.00	85.50	6.9%
Reproduction/Licensing: non-profit publications (one country, one language) / per image excl VAT	22.00	23.50	6.8%
Reproduction/Licensing: non-profit publications (world, one language) / per image excl VAT	40.00	43.00	7.5%
Reproduction/Licensing: non-profit publications (world, multiple languages) / per image excl VAT	55.00	59.00	7.3%
Reproduction/Licensing: digital publications (one country, one language) / per image excl VAT	70.00	75.00	7.1%
Reproduction/Licensing: digital publications (world, one language) / per image excl VAT	90.00	96.00	6.7%
Reproduction/Licensing: digital publications (world, multiple languages) per image excl VAT	110.00	117.50	6.8%
Reproduction/Licensing: reports and surveys per image excl VAT	30.00	32.00	6.7%
Reproduction/Licensing: advertising (one country, one language) per image excl VAT	130.00	139.00	6.9%
Reproduction/Licensing: advertising (world, one language) per image excl VAT	160.00	171.00	6.9%
Reproduction/Licensing: advertising (world, multiple languages) per image excl VAT	190.00	203.00	6.8%
Reproduction/Licensing: exhibitions - temporary (non-commercial or small) per image excl VAT	35.00	37.00	5.7%
Reproduction/Licensing: exhibitions - temporary (commercial or large) per image excl VAT	70.00	75.00	7.1%
Reproduction/Licensing: exhibitions - permanent (non-commercial or small) per image excl VAT	50.00	53.50	7.0%
Reproduction/Licensing: exhibitions - permanent (commercial or large) per image excl VAT	100.00	107.00	7.0%
Reproduction/Licensing: covers - book, audio book, magazine (one country, one language) per image excl VAT	130.00	139.00	6.9%
Reproduction/Licensing: covers - book, audio book, magazine (world, one language) per image excl VAT	160.00	171.00	6.9%
Reproduction/Licensing: covers - book, audio book, magazine (world, multiple languages) per image excl VAT	190.00	203.00	6.8%
Reproduction/Licensing: covers - CD, DVD, (one country, one language) per image excl VAT	170.00	182.00	7.1%
Reproduction/Licensing: covers - CD, DVD, (world, one language) per image excl VAT	220.00	235.00	6.8%
Reproduction/Licensing: covers - CD, DVD, (world, multiple languages) per image excl VAT	275.00	294.00	6.9%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Reproduction/Licensing/Licensing: websites (educational or small audience) per image excl VAT	50.00	53.50	7.0%
Reproduction/Licensing: websites (commercial) per image excl VAT	100.00	107.00	7.0%
Reproduction/Licensing: TV/flash fee (UK local) per image excl VAT	100.00	107.00	7.0%
Reproduction/Licensing: TV/flash fee (UK national) per image excl VAT	160.00	171.00	6.9%
Reproduction/Licensing: TV/flash fee (world) per image excl VAT	215.00	230.00	7.0%
Reproduction/Licensing: TV/flash fee (UK educational) per image excl VAT	50.00	53.50	7.0%
Reproduction/Licensing: video (UK local) per image excl VAT	100.00	107.00	7.0%
Reproduction/Licensing: video (UK national) per image excl VAT	160.00	171.00	6.9%
Reproduction/Licensing: video (world) per image excl VAT	215.00	230.00	7.0%
Reproduction/Licensing: video (UK educational) per image excl VAT	50.00	53.50	7.0%
Reproduction/Licensing: Merchandise - card, stationary, prints, posters etc. (one country, one language) non-exclusive license per image excl VAT	130.00	139.00	6.9%
Reproduction/Licensing: Merchandise - card, stationary, prints, posters etc. (world, one language) non-exclusive license per image excl VAT	160.00	171.00	6.9%
Reproduction/Licensing: Merchandise - card, stationary, prints, posters etc. (world, multiple languages) non-exclusive license per image excl VAT	200.00	214.00	7.0%
Reproduction/Licensing: Merchandise - games, t-shirts, mugs, etc. (one country, one language) non-exclusive license per image excl VAT	220.00	235.00	6.8%
Reproduction/Licensing: Merchandise - games, t-shirts, mugs, etc (world, one language) non-exclusive license per image excl VAT	250.00	267.50	7.0%
Reproduction/Licensing: Merchandise -games, t-shirts, mugs, etc (world, multiple languages) non-exclusive license per image excl VAT	300.00	321.00	7.0%
Reproduction/Licensing: Interior Design & Décor (offices, restaurants, pubs, hoardings) non-exclusive license per image excl VAT	130.00	139.00	6.9%
Reproduction/Licensing: Interior Design & Décor (offices, restaurants, pubs, hoardings) non-exclusive license, 1-5 images excl VAT	20.00	21.00	5.0%
Reproduction/Licensing: Social Media (standard / personal / charity account) non-exclusive license or own image - acknowledgement required per image excl VAT	0.00	0.00	0.0%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Reproduction/Licensing: Social Media (commercial or verified account) acknowledgement / copyright required per image excl VAT	25.00	27.00	8.0%
Internet - subsequent hour (minimum charge 25p per charged booking)	1.10	1.10	0.0%
Advert to be displayed – weekly	50.00	53.50	7.0%
Advert in L&A online publications, like newsletters (per advert / one time)	50.00	53.50	7.0%
Events			
Maximum charge author and miscellaneous events (where charged)	60.00	64.00	6.7%
Maximum charge concessions	50.00	53.50	7.0%
Filming - standard library opening hours / per hour	175.00	187.00	6.9%
Filming - out of hours / per hour	220.00	235.00	6.8%
Parking	60.00	64.00	6.7%
Lost identifiable items inc DVDs (maximum charge)	Full replacement cost + £10 admin charge	Full replacement cost + £10 admin charge	N/A
Damaged items (maximum charge)	Full replacement cost + £10 admin charge	Full replacement cost + £10 admin charge	N/A
Lost unidentifiable Items (maximum charge)	11.00	12.00	9.1%
Census enquiries	10.00	10.50	5.0%
Kitchen and crockery Equipment hire	35.00	37.00	5.7%
Screen only	12.50	13.00	4.0%
Lighting theatre	50.00	53.50	7.0%
Flip chart	15.00	16.00	6.7%
Projector	60.00	64.00	6.7%
Laptop	60.00	64.00	6.7%
1 week standard rate Chelsea Library Gallery hire (25% discount for Community groups, charities)	275.00	294.00	6.9%
2 weeks standard Rate (25% discount for Community groups, charities)	425.00	455.00	7.1%
Private view (25% discount for Community groups, charities)	216.00	231.00	6.9%
Corridor boards per booking (additional space) (25% discount for Community groups, charities)	130.00	139.00	6.9%
Corridor boards per booking (2 weeks) (25% discount for Community groups, charities)	150.00	160.50	7.0%
DVD, video and TV	60.00	64.00	6.7%
Meeting Room Hire/Co-Working			
Room hire banding - Small room (per hour) / outer K&C	30.00	32.00	6.7%
Room hire banding - Small room (half day) / outer K&C	95.00	101.50	6.8%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Room hire banding - Small room (full day) / outer K&C	175.00	187.00	6.9%
Room hire banding - Medium room (per hour) / outer K&C	40.00	43.00	7.5%
Room hire banding - Medium room (half day) / outer K&C	130.00	139.00	6.9%
Room hire banding - Medium room (full day) / outer K&C	250.00	267.50	7.0%
Room hire banding - Large room (per hour) / outer K&C	50.00	53.50	7.0%
Room hire banding - Large room (half day) / outer K&C	160.00	171.00	6.9%
Room hire banding - Large room (full day) / outer K&C	290.00	310.00	6.9%
Room hire banding - Small room (per hour) / central K&C	40.00	43.00	7.5%
Room hire banding - Small room (half day) / central K&C	135.00	144.00	6.7%
Room hire banding - Small room (full day) / central K&C	260.00	278.00	6.9%
Room hire banding - Medium room (per hour) / central K&C	50.00	53.50	7.0%
Room hire banding - Medium room (half day) / central K&C	170.00	182.00	7.1%
Room hire banding - Medium room (full day) / central K&C	310.00	331.50	6.9%
Room hire banding - Large room (per hour) / central K&C	90.00	96.00	6.7%
Room hire banding - Large room (half day) / central K&C	295.00	315.50	6.9%
Room hire banding - Large room (full day) / central K&C	430.00	460.00	7.0%
Room hire banding - Ex-Large room (per hour) / central K&C	105.00	112.00	6.7%
Room hire banding - Ex-Large room (half day) / central K&C	330.00	353.00	7.0%
Room hire banding - Ex-Large room (full day) / central K&C	540.00	578.00	7.0%
Room hire banding - out of hours additional charge	additional hourly rate charge plus 25% out of hours surcharge and cost of security/staffing	additional hourly rate charge plus 25% out of hours surcharge and cost of security/staffing	N/A
Room hire banding - Ex-small room, Central K&C (per hour)	35.00	37.00	5.7%
Room hire banding - Ex-small room, Central K&C (per half day)	100.00	107.00	7.0%

Fee Description	2023-24 Fee (£)	2024-25 Fee (£)	% Increase/ (Decrease)
Room hire banding - Ex-small room, Central K&C (per day)	230.00	246.00	7.0%
Enhanced Membership scheme (Annual)	75.00	80.00	6.7%
Co-working (hire space) - Fixed desk (per month)	210.00	210.00	0.0%
Co-working (hire space) - Hot desk (per day)	22.00	23.50	6.8%
Co-working (hire space) - Hot desk (per week)	70.00	75.00	7.1%
Co-working (hire space) - Hot desk (per month)	115.00	123.00	7.0%
Co-working (hire space) - group fixed desk (sits up to 4 people)	660.00	660.00	0.0%
Co-working (hire space) - Group desk (sits up to 6 people) (per month)	840.00	840.00	0.0%
Refreshment per person, if all set up	2.75	3.00	9.1%
Pod use for hire - max. 2 people / per hour	10.00	10.50	5.0%
Pod use for hire - max. 4 people / per hour	10.00	10.50	5.0%
Lecture theatre + meeting room combined - Kensington Central Library (per hour)	110.00	117.50	6.8%
Lecture theatre + meeting room combined - Kensington Central Library (half day)	350.00	374.50	7.0%
Lecture theatre + meeting room combined - Kensington Central Library (full day)	650.00	695.50	7.0%
Retail Shop			
USB Sticks - max price linked to unit cost and capacity	20.00	21.00	5.0%
Headphones - max price linked to unit cost	20.00	21.00	5.0%
Tote Bags - max price linked to unit cost	15.00	16.00	6.7%
Stationery Items - price linked to unit cost	25.00	27.00	8.0%

**DIRECTORATE: CHILDRENS' SERVICES
DEPARTMENT: EDUCATION**

SERVICE: EARLY YEARS SERVICE

Nursery	Fee Description	Daily Rate (£) From Jan 23 to March 24	Proposed Daily Rate (£) From April 2024	% Increase/ (Decrease)
Clare Gardens				
Clare Gardens	Day Rate - Under 3s	71.00	74.00	4.0%
Clare Gardens	Day Rate - Over 3s	66.00	69.00	4.0%
Clare Gardens	Half Day Rate - Under 3s	42.00	44.00	4.0%
Clare Gardens	Half Day Rate - Over 3s	40.00	42.00	4.0%
St Quintin's				
St Quintin's	Day Rate - Under 3s	80.00	83.00	4.0%
St Quintin's	Day Rate - Over 3s	74.00	77.00	4.0%

Nursery	Fee Description	Daily Rate (£) From Jan 23 to March 24	Proposed Daily Rate (£) From April 2024	% Increase/ (Decrease)
St Quintin's	Half Day Rate - Under 3s	48.00	50.00	4.0%
St Quintin's	Half Day Rate - Over 3s	45.00	47.00	4.0%